



Wednesday, January 27, 2021

6:00 pm Open | Meeting 6:30 pm - 8:30 pm | Zoom Online Meeting

Purpose: To coordinate advocacy for implantation of the Action Plan

Time	Topic Leader	Topic	Info	Discuss	Action
6:30	Sabina Urdes & Mustafah Finney	<p><u>Welcome</u></p> <ul style="list-style-type: none"> - Meeting Overview & Speaking Protocol <ul style="list-style-type: none"> o Recognition of Zoom Meeting Host: JR o Participating Member Agreements o New Members Welcome o Code of Care - Meeting Roles Recognition <ul style="list-style-type: none"> o Recognition of Facilitator o Recognition of Timekeeper o Recognition of Note-taker o Recognition of Success/Action Tracker - Next Meeting Reminder <ul style="list-style-type: none"> o Wednesday, February 24th - Introduction <ul style="list-style-type: none"> o Name/Pronouns/Affiliations 	X		
6:45	Walle B Bobbi Y JR L	<p><u>Sub/Committee Updates</u></p> <ul style="list-style-type: none"> - Economic Development Subcommittee (5 min) - Grants Committee (5 mins) - Civic Engagement Subcommittee (5 min) 	X		
7:00		<i>Dinamica</i> (5 min) Break			
7:05		<p>EPAP in limbo: EPAP needs a new City Commissioner liaison and supervisor for our Advocate. We will discuss what brought about this transition and what options we have</p>	X	X	X
7:25		<p>EPAP 2021 Grants Recommendations: The Grants Committee will bring forth their recommendations for consensus for approximately \$60,000, as well as the remaining \$90,000 that did not get allocated</p> <p><u>Action: Approve EPAP 2021 Grants Recommendations</u></p>	X	X	X
7:45		<p>Constructing Civic Dialogue grantee requesting community feedback: what free classes/training</p>	X	X	



<p>8:00</p>		<p>would EPAP members and their communities like to take on how to discuss contentious topics and/or solve conflict</p> <p><u>Representatives Updates</u></p> <ul style="list-style-type: none"> - East Portland Parks Coalition (5 min) - East Portland Land Use & Transportation Committee (5 min) - Portland United Against Hate (5 min) - Portland Clean Energy Fund (5 min) <p><u>Announcements</u></p> <ul style="list-style-type: none"> - Open Floor <p>Success and Take Action Tracker Report (5 min)</p> <p><u>Meeting Adjourn</u></p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		
<p>8:20</p>	<p>Sabina U & Mustafah F</p>	<p>- Open Floor</p>	<p>X</p> <p>X</p>		
<p>8:30</p>		<p><u>Meeting Adjourn</u></p>			

If you want to be on the agenda
Contact: Sabina Urdes: sabina.urdes@gmail.com
 or Mustafa Finney: rosecitymustafah@gmail.com

Upcoming EPAP Meetings

Join us for our meetings as we continue to work improving livability in East Portland. All meeting materials will be posted on our web calendar.

General Meeting

Wed, Jan 27 | 6:30-8:30 PM

Grants Committee

Thurs, Jan 28 | 4:30-6:30 pm

Economic Development Subcommittee

Mon, Feb 1 | 5:00-6:30 pm

East Portland Parks Coalition

Thurs, Feb 4 | 6:00-8:00 pm

Housing Subcommittee Meeting

Mon, Feb 8 | 6:00-8:00 pm

Civic Engagement Subcommittee

Tues, Feb 16 | 6:30-8:30 pm

East Portland Land Use and Transportation Committee

Wed, Feb 17 | 6:30-8:30 pm

Technical Advisory Committee

Tues, Apr 13 | 2:30-4:00 PM

Operations Committee

Tues, Apr 13 | 6:00-8:00 PM

These gatherings are open to the public
Language Interpretation available upon request (we ask for one weeks' notice)

For more information and request, please contact:

JR Lilly, EPAP Advocate

jr.lilly2@portlandoregon.gov | (503) 823-8027

EPAP General Meeting

December 9, 2020, 6:35pm

Welcome: Mustafah welcomed everyone. Sabina offered some closure on the October meeting and why it was cancelled because of the tension between the campaigns and the extended council meeting that day. . Mustafah said JR would be acting as host.

Mustafah explained the participating agreements and asked if anyone needed one. The he presented the Code of Care – the rules to make the meetings run smoothly and to make sure everyone could participate.

Facilitator: Mustafah

Time Keeper: Sabina

Note Taker: Frieda Christopher

The next Meeting is on January 27, 2021. Mustafah had them introduce themselves

Sub-Committee Reports:

Economic Development: Katie Larsell gave the report. She said they had a large attendance of 28 attendees. The discussion was about the idea of Anti-Racism and Equity Plan for East Portland. They had invited a diverse group of community members to be part of the discussion. (See notes for details)

Housing Committee: Frieda provided the report. She reported they had Tyler MacInnis from the Welcome Home Coalition to provide an update. They also had Guy Benn from Tri-Met joined us to give an update on Tri-Met's Transit Oriented Development (TOD) program. In addition, Jamila Dozier from the Portland Housing Bureau gave an update on the Emergency Assistance the City of Portland was providing for COVID relief. (See notes for details)

Grants Committee: Bobbie gave the report. She said they had met and set what the committee would be doing going forward. She said they had received 22 grant applications for this year. They hope to bring the selection of recipients to the January meeting for approval. Robert said they still welcome anyone who would like to join and score the applicants. (See notes for details)

Civic Engagement: Jr gave the report. He explained they are a culture and language advocacy group. They are talking with Economic Development Committee on the Anti-Racism and Equity plan. He said some of our areas of need rest with the County so the committee would like to make sure plan has broad scope.

Operations Committee: JR reported committee met in October. They meet quarterly and will next meet in January. The committee discussed impact of COVID and when we would want to meet in person. For now it was decided to keep meetings virtual. They also had a discussion on Code of Conduct and Participation agreement. It was decided to have the Structures Committee review the documents. (See notes for details)

Dinamica: A short 3 minute break was taken.

PDX Airport Workers are Essential Presentation: Jeremy ?? from the Economic Development Committee said the SEIU workers have a campaign for the justice for the airport workers. They had aprovided testimony to the Airport Commission. He explained many of the jobs had been outsources and now had lower wages and benefits than what was provided by the airlines. He said many of the workers were people of color. He wanted EPAP to sign on to a petition to get the workers fair wages,

benefits and time off. Katie said we could draft a letter of support. There was a lively discussion regarding signing the petition and doing a letter. Katie said she was will to draft a letter and provide to the Operations committee for approval since there was a time constraint and EPAP would not meet again until end of January. There was a consensus to sign the petition. After a long discussion of sending a letter and the process of using the Operations Committee for approval, Robert had objected then withdrew his objection. It was a consensus to move forward with the drafting the letter.

Structures Committee: JR asked for volunteers to serve on the Structure Committee to review the participating agreement. He explained the information on the participating agreement and explained what needed to be done. He said Bob Earnest would continue to chair the committee.

2020-21 Budget: JR wanted to review the budget for 20-21 for \$328,407. He explained what we did last year with excess funds and would like to recruit members to review the budget.

Grantee Report: Shawn from the Jim Pepper Native Arts Council shared how they were handling the Jim Pepper Native Arts Festival and utilizing the grant from EPAP. He shared a portion of the video they were preparing in lieu of an in person festival. Like everyone else they have had to adapt to the current environment.

Representative Reports:

East Portland Parks Coalition: Linda reported on East Holiday Park that is partially developed. She said they would be fencing the dog park area this year. She said Gateway Green had been closed from construction but opened the first week in December with improved access to Gateway Green.

Portland Land Use & Transportation: Dough reported on the Division Transit Project and said the biggest hurdle they faced was the planting of trees because a water pipe. He said next month they will have representatives from PBOT and Bike Town to explain expansion for bike ridership.

Portland United Against Hate: Layla emphasized that people need to report hate crimes especially during this time.

Portland Clean Energy Fund: Gayle reported the oversight committee received over a hundred applications for grants. They will be reviewing all applications and then announcing the recipients.

Announcements: Frieda wanted to remind people that David Douglas was providing free breakfast/lunch/dinner to all students. They are available at schools and certain school bus stop. There is a list of locations on the David Douglas website.

Meeting was adjourned at 8:39pm.



East Portland Action Plan

Member Participation Agreement

The East Portland Action Plan (EPAP) is an ongoing committee charged with providing advocacy, and leadership in implementation of the *East Portland Action Plan, a guide for improving livability in outer East Portland*, as adopted by the Portland City Council in February 2009 and the Multnomah County Commission in July 2010.

The EPAP is an extension/outgrowth of the East Portland Action Plan Committee which met from December 2007 to July 2008. The EPAP engages the community to advocate for resources to further the values, strategies, and items specifically described in the Action Plan. Together we strategically work to improve livability and prevent displacement in the East Portland Community Office (EPCO) coalition area. The East Portland Action Plan website may be found at: www.eastportlandactionplan.org.

MEMBERSHIP COMPOSITION

Involvement in the EPAP is open to everyone committed to Action Plan advocacy. An EPAP orientation session is offered after each general monthly EPAP meeting.

PARTICIPATION AGREEMENTS

Participants should make every effort to be present at EPAP general meetings. As a courtesy, staff should be notified in advance if a member is unable to attend. If a member is unable to attend, he or she may provide written comments relevant to the agenda, and they will be forwarded to the EPAP.

DECISION-MAKING

The EPAP will craft and recommend approaches and solutions that are workable for a wide range of needs and interests, based upon the 'Guiding Principles' identified above. The EPAP operates using a consensus model. Committees and Subcommittees can make public statements that are specific to their group. Proposals seeking approval from the general EPAP will be decided by Participating Agreement (PA) signing members. Committee, Subcommittee, or Workgroup consensus participation requires attendance at two (2) meetings and a commitment to future regular attendance.

EPAP Committees, Subcommittees, and Workgroups will engage in open and constructive dialogue among all attendees, seek input from other stakeholder groups, and ensure that diverging opinions are openly aired, discussed, and documented. People either individually or organizationally positioned to have conflict of interest based on individual or organizational affiliation in decision making are expected to participate in the discussion and disclose the conflict of interest to the group, but to abstain when consensus is being sought. If another group participant perceives someone has an undisclosed conflict of interest, this should be raised prior to seeking consensus. If the individual wants the abstention to be identified, this will be accommodated in the notes.

Should consensus not be established on a proposal brought to a meeting, the proposer is welcome to circulate the proposal for individual signatures and the people demonstrating strong opinions are encouraged to meet separately to negotiate a solution and to request time on the next meeting agenda to bring another proposal for consideration.



GUIDING PRINCIPLES

The EPAP is dedicated to:

- Value the past and consider the future in making decisions that contribute to improved livability in East Portland.
- Build lasting community leadership and relationships as a means to laying the groundwork for successful implementation of the Action Plan.
- Develop avenues for partnering by creating opportunities to bridge the work being done amongst EPAP committees and representatives, communities, and neighborhoods, thus building upon common values with respectful collaboration.
- Openness of input and ideas and to respect and value differences of opinion, ideals, and time commitments with civility.
- Ensure opportunities to participate are equitably provided across the spectrum of all interest groups and geographic areas, which may include the provision of translation, interpretation, and childcare.
- Provide a hospitable and welcoming environment to all attendees.
- Prioritize the involvement of underrepresented communities.
- Work towards the furtherance of actions and strategies as specifically described in the Action Plan.
- Work to resolve conflicts or issues using a restorative justice reconciliation process.

PARTICIPATION AGREEMENT (PA) MEMBERS

Attendance at two (2) EPAP general meetings is required before an attendee is offered an opportunity to sign a *Participant Agreement*, which will designate them as a PA member. PA members will make every effort to be present at meetings. As a courtesy, staff will be notified in advance if a PA member is unable to attend. If a PA member is unable to attend, he or she may provide written comments relevant to the agenda, and the comments will be forwarded during the EPAP general meeting.

Participant Agreement (PA) members will:

- Encourage broad and inclusive participation. Current PA members will consciously welcome and orient new people and ideas.
- Interact with community members and partners to develop and promote interest and participation in implementing the Action Plan.
- Share information with local organizations in which you are involved, and gather, synthesize, and convey information and perspective from those organizations.
- Review background materials and monthly reports, to understand the issues and gain familiarity with the array of actions and initiatives currently underway that may intersect with the work you are doing.
- Provide a sounding board to ensure that a variety of data and viewpoints have been considered in the formulation of recommendations.
- Advocate with agencies and service providers as determined by the group.
- Voice concerns directly, promptly, and constructively with respect and civility.
- Become familiar with EPAP guiding documents, such as the 'East Portland Action Plan', 'Structure', 'Committees & Representatives', 'Principles for Improved Livability' and 'Involuntary Displacement Prevention Recommendations for East Portland'.

I, _____ agree to the terms of East Portland Action Plan Participating Membership stated herein.

Signature
East Portland Action Plan, 1017 NE 117th Ave., 97220

Date



East Portland Action Plan

Structure

CHARGE

The East Portland Action Plan (EPAP) is an ongoing group charged to provide leadership and guidance to implement the *East Portland Action Plan, a guide for improving livability in outer East Portland*, as adopted by the Portland City Council in February 2009 and the Multnomah County Commission in July 2010.

The EPAP is an extension and outgrowth of the East Portland Action Plan Committee, which met from December 2007 to July 2008. The EPAP engages the community to advocate for resources to further the values, strategies, and items specifically described in the Action Plan. Together we strategically work to improve livability and prevent displacement in the East Portland Community Office (EPCO) coalition area. The East Portland Action Plan website may be found at: www.eastportlandactionplan.org.

GUIDING PRINCIPLES

The EPAP is dedicated to:

- Value the past and consider the future in making decisions that contribute to improved livability in East Portland.
- Build lasting community leadership and relationships as a means to laying the groundwork for successful implementation of the Action Plan.
- Develop avenues for partnering by creating opportunities to bridge the work being done amongst EPAP committees and representatives, communities, and neighborhoods, thus building upon common values with respectful collaboration.
- Openness of input and ideas and to respect and value differences of opinion, ideals, and time commitments with civility.
- Ensure opportunities to participate are equitably provided across the spectrum of all interest groups and geographic areas, which may include the provision of translation, interpretation, and childcare.
- Provide a hospitable and welcoming environment to all attendees.
- Prioritize the involvement of underrepresented communities.
- Work towards the furtherance of actions and strategies as specifically described in the Action Plan.
- Work to resolve conflicts or issues using a restorative justice reconciliation process.

COMPOSITION

Involvement in the EPAP is open to everyone committed to Action Plan advocacy. An EPAP orientation session is offered after each general monthly EPAP meeting.

MEETINGS

All meetings, including general, Committee, and Subcommittee, are open to the public and will be announced in advance on the EPAP website calendar <http://eastportlandactionplan.org/calendar>. All meetings are subject to David Douglas School District status concerning weather-related building closures.

A general meeting will be held on the 4th Wednesday of every month, starting at 6:30 PM. Should the meeting be canceled, the Operations Committee will determine whether to schedule another meeting, as well as alert the EPAP membership of such cancellations and rescheduling.

The purpose of the general meeting is to coordinate activities, monitor Action Plan progress, organize future advocacy opportunities, and consider new issues.

Committee and Subcommittee chairs are responsible for the scheduling of their respective Committee and Subcommittee meetings and for keeping the EPAP Advocate informed of any schedule changes in a timely fashion.

DECISION-MAKING

The EPAP will craft and recommend approaches and solutions that are workable for a wide range of needs and interests, based upon the 'Guiding Principles' identified above. The EPAP operates using a consensus model. Committees and Subcommittees can make public statements that are specific to their group. Proposals seeking approval from the general EPAP will be decided by Participating Agreement (PA) signing members. Committee, Subcommittee, or Workgroup consensus participation requires attendance at two (2) meetings and a commitment to future regular attendance.

EPAP Committees, Subcommittees, and Workgroups will engage in open and constructive dialogue among all attendees, seek input from other stakeholder groups, and ensure that diverging opinions are openly aired, discussed, and documented. People either individually or organizationally positioned to have conflict of interest based on individual or organizational affiliation in decision making are expected to participate in the discussion and disclose the conflict of interest to the group, but to abstain when consensus is being sought. If another group participant perceives someone has an undisclosed conflict of interest, this should be raised prior to seeking consensus. If the individual wants the abstention to be identified, this will be accommodated in the notes.

Should consensus not be established on a proposal brought to a meeting, the proposer is welcome to circulate the proposal for individual signatures and the people demonstrating strong opinions are encouraged to meet separately to negotiate a solution and to request time on the next meeting agenda to bring another proposal for consideration.

PARTICIPATION AGREEMENT (PA) MEMBERS

Attendance at two (2) meetings is required before an attendee is offered an opportunity to sign a *Participant Agreement*, which will designate them as a PA member. PA members will make every effort to be present at meetings. As a courtesy, staff will be notified in advance if a PA member is unable to attend. If a PA member is unable to attend, he or she may provide written comments relevant to the agenda, and the comments will be forwarded during the EPAP general meeting.

Participant Agreement (PA) members will:

- Encourage broad and inclusive participation. Current PA members will consciously welcome and orient new people and ideas.
- Interact with community members and partners to develop and promote interest and participation in implementing the Action Plan.
- Share information with local organizations in which you are involved, and gather, synthesize, and convey information and perspective from those organizations.
- Review background materials and monthly reports, so as to understand the issues and to gain familiarity with the array of actions and initiatives currently underway that may intersect with the work you are doing.

- Provide a sounding board to ensure that a variety of data and viewpoints have been considered in the formulation of recommendations.
- Advocate with agencies and service providers as determined by the group.
- Voice concerns directly, promptly, and constructively with respect and civility.
- Become familiar with EPAP guiding documents, such as the 'East Portland Action Plan', 'Structure', 'Committees & Representatives', 'Principles for Improved Livability', and "Involuntary Displacement Prevention Recommendations for East Portland".

LEADERSHIP

The EPAP will elect two PA members to act as general EPAP Co-Chairs. Each Co-Chair will be elected for a two-year term. The two Co-Chair's terms shall be staggered and will begin on July 1 of alternating years. Co-Chairs may be re-elected.

It shall be the responsibility of the Co-Chairs to announce the time and place of an election for Co-Chair no less than 30-days before the election is to be held. Nominations may be submitted to the Co-Chairs or made from the floor at the time of the election. If there is a single nomination for Co-Chair, a call for consensus shall be initiated. In case of two or more nominations for Co-Chair, a written secret ballot shall be used to determine the election of the Co-Chair, with the nominee receiving the majority of attending PA member ballot designations being elected as officer. Only attending PA members may submit a ballot.

A vacancy in a Co-Chair position can occur by the resignation of a Co-Chair or by a determination by consensus of the full EPAP membership that the position has become vacant. In the event of a vacancy an election shall be called, no less than 30-days before the election, for an new Co-Chair to till the remainder of the unserved term.

The EPAP Co-Chairs are expected to facilitate and regularly attend EPAP meetings and to be informed about EPAP activities. As facilitators, the EPAP Co-Chairs will preside over meetings, except when an alternate facilitator is designated. It is up to the discretion of the general EPAP Co-Chairs, with the support of the staff Advocate, to draft and adjust the agenda for the monthly general meeting.

The EPAP Co-Chairs will work to establish a healthy and sustainable culture by keeping energy devoted to **Relationships, Process, and Results** in balance – understanding that each of the three contribute to the health of the other two.

The EPAP general meeting will authorize establishment of Representatives, Committees, and Subcommittees, striving for co-chair leadership that reflects the aforementioned healthy and sustainable culture. EPAP Co-Chairs are expected to assign representation at Operations Committee meetings as convened. The EPAP may consider further attendance requirements for leadership positions.

STRUCTURE

A Committee, Subcommittee, and Representative structure serves the operational functionality of the EPAP and implementation of the Action Plan.

Committees and Subcommittees

The purpose of a Committee is to provide operational service to the EPAP; the purpose of a Subcommittee is to carry out specific strategies and action items of the Action Plan, by providing an issue-related forum for organizing advocacy. Committees and Subcommittees will:

- Be established by consensus at the general EPAP;
- Hold meetings open to the public and announced in advance on the EPAP web site calendar (<http://eastportlandactionplan.org/calendar>), held at mobility-device accessible locations within East Portland, and will offer EPAP-funded childcare and interpretation as needed;

- Have open participation, with at least one active person who is a PA signing member of the EPAP responsible to verbally report at the monthly general EPAP meeting;
- Operate using a consensus model;
- Strive for sustainability by establishing a culture that is equally invested in **Relationships, Process, and Results**;
- Are encouraged to embrace a Co-Chair model that consciously brings together individuals with the sustainable strengths mentioned above;
- Submit written monthly reports to the EPAP Advocate one week prior to the monthly meeting. Reports will include the following:
 - ✓ Identification of the EPAP item being addressed by the Committee or Subcommittee
 - ✓ Articulation of the Committee or Subcommittee goal
 - ✓ Identification of Committee or Subcommittee attendees
 - ✓ Statement of relevant issues addressed and decisions made
 - ✓ Request for input or action from the EPAP; and
- Assign a PA signing member of the EPAP to represent the Committee or Subcommittee on the EPAP Operations Committee and at annual reports to the government partners.

If a Committee or Subcommittee neglects to provide written and/or verbal reports for two (2) successive general meetings, the Committee or Subcommittee Chair(s) will be contacted and the lack of participation will be discussed. They will be encouraged to consider the viability of the Committee or Subcommittee and given notification that failure to meet the requirement for a third (3rd) successive general meeting will warrant the dissolution of the Committee or Subcommittee and an announcement will be made at the general EPAP meeting.

Representatives

The purpose of a Representative is to have an EPAP advocate who serves as a liaison on Action Plan area-specific issues when needed and appropriate, or until there is enough EPAP capacity to establish a Subcommittee. A Representative is often a liaison to a committee, group, organization, or commission and is afforded priority time to report at the general EPAP meeting in that capacity.

The Representative can be an authorized spokesperson for the EPAP on the designated issue for which they are appointed; but if the Representative is determined while representing the EPAP to have not spoken in alignment with the Action Plan and 'Principles for Improved Livability', the Representative is responsible to provide an acknowledgment and correct the misrepresentation.

An EPAP Representative will:

- Be a PA member who regularly attends the EPAP general meeting and will be established as an area-specific Representative by consensus of the general EPAP;
- Utilize the 'East Portland Action Plan', 'Principles for Improved Livability', 'Structure', and "Involuntary Displacement Prevention Recommendations for East Portland" documents along with the EPAP Advocate and Co-Chairs for reference and guidance;
- Report on significant activities and position statements on behalf of the EPAP at the general EPAP meetings;
- Bring forward issue relevant information and requests for EPAP support; and
- Adjust their representation as is necessary, based upon input from the general EPAP.

Representation with membership organizations:

- Requires a high level of commitment to consistent attendance at the area-specific issue-related organizational meetings and reporting to the general EPAP;

- Requires an 'opt out' mechanism for campaign or advocacy involvement that stipulates which members are supporting the stance. As a consensus decision making organization, the EPAP will not sustain involvement with membership organizations without this articulated option; and
- Campaigns and public statements on behalf of the membership organization should be brought before the EPAP if there is any possibility that the campaign or statement is not in alignment with the Action Plan or 'Principles' documents, or if there is ambiguity that needs to be addressed by consensus at the general EPAP.

Operations Committee

The purpose of the Operations Committee is to:

- Develop, seek general EPAP approval, and advocate for EPAP strategy;
- Function as an EPAP decision making body in time-sensitive situations, not including decisions related to governmental elections;
- Meet at least four (4) times a year to reinforce purpose integration; and
- Represent the EPAP to elected officials.

The Operations Committee has the following stipulated composition:

- Both General EPAP Co-Chairs;
- A PA representative from each Committee and Subcommittee that reports back to the committee they are representing about decisions made by the Operations Committee;
- Not to exceed 6 additional at large EPAP PA positions as determined by participating members of EPAP and
- The EPAP staff Advocate.

Structures Committee

The EPAP Structures Committee will make structural proposals to the full EPAP in an effort to support the operational functions of the group. Membership will be composed of interested PA members.

As the EPAP grows, we recognize that there may be a need to design enhanced operational structures.

Communications Committee

The EPAP Communications Committee will provide communication support that includes materials and web page development, and translation or interpretation to the EPAP.

Staff

The EPAP will be staffed by Advocates through the City of Portland Commissioner Position #4. The EPAP Advocates will:

- Convene monthly general EPAP meetings and serve as process keepers to manage efforts for the good of the group as a whole;
- Work with all EPAP Co-Chairs to develop and distribute monthly EPAP meeting agendas, Committee and Subcommittee reports, and background materials during or in advance of meetings;
- When fully staffed, develop notes from the full EPAP meetings and distribute them within three weeks of the meeting. These notes will faithfully represent areas of general agreement within the group, note areas in which there are diverging viewpoints, and outline commitments to timelines for supported actions;
- Function as the City Grants and Municipal Partnership manager;
- Provide bureaucratic/administrative functions with the City of Portland; and
- Develop documents for review and comment.
-

Updated 4-24-2019

EPAP Transition Dialogue

The EPAP is an ongoing group charged with providing leadership and guidance to strategically allocate resources to address community identified livability improvements and displacement prevention as specifically described in the adopted East Portland Action Plan, a guide for improving livability in outer East Portland (adopted by the Portland City Council in February 2009 and Multnomah County Commission in July 2010).

EPAP was originally funded as a special project of Mayor Adams. Ever since EPAP program oversight was moved to the Office of Neighborhood Involvement, EPAP members have directed that EPAP should be placed elsewhere within the City (see below Background for more information about options pursued).

BACKGROUND

- East Portland Action Plan has always been a predominantly City funded entity.
- \$500,000 was allocated for the Action Plan that was adopted by the City of Portland in February 2009. Budgeting the money was informed by the East Portland Action Plan Advisory Committee and \$200,000 was invested in continuing EPAP by funding operations and an EPAP Advocate position. Those that were on City Advisory Committee reconstituted as an open group, East Portland Action Plan (EPAP), and developed an operating “Structures” document that established how the new group would function.
- For about 4 years, EPAP was a one-time general funded special project (\$350,000) in Mayor Adams’ Office, with supervision for the program and staff assigned to East Portland Neighborhood Office (EPNO)/ONI. To paraphrase a staff member in that Office: EPAP is a
2
City program, but they think they work for the community. EPAP has functioned in a unique and unprecedented way within the City construct. Due to the outstanding advocacy of EPAP members and supporters, EPAP continued to receive one-time general funding.
- When Mayor Adam’s left, the City of Portland Office of Management and Finance moved EPAP as a one-time (now four-time) general funded project, to the budget and oversight of the Office of Neighborhood Involvement (ONI). EPAP was not notified and the Directors of EPNO and ONI said that they did not become aware of this move until the EPAP Advocate raised the issue during the Budget Hearing season. Once aware of the move, EPAP came to full consensus that ONI was not the appropriate placement for the program. At this point, the EPAP Advocate and Co-Chairs were directed to seek a new placement for EPAP, with preference expressed for placement in the City of Portland Auditor’s Office.
- The Auditor’s Office was performing an audit of EPAP and we were told that it would not be appropriate to be placed within the Auditor’s Office while being audited. We waited for a year and the audit was quite complementary of the work of EPAP, but the Auditor decided that it would not be appropriate for EPAP to be placed in the Auditor’s Office.

- EPAP again came to full consensus at a general meeting directing the EPAP Advocate and Co-Chairs to seek an alternative to ONI placement for EPAP. In late 2014, the newly elected Auditor decided that EPAP was not to be placed in the Auditor's Office.
- City of Portland Commissioner Fritz welcomed EPAP to stay with ONI, but again, by full consensus of the general EPAP, it reestablished that EPAP should be placed elsewhere within the City.
- At the suggestion of Commissioner Fritz, EPAP sought placement with the City of Portland Budget Office and the Office of Management and Finance. Neither approved EPAP to be moved into their authority. EPAP did not choose to pursue placement with the Bureau of Planning and Sustainability.
- In December 2017, EPAP Operations re-emphasized the direction to find an alternative placement for EPAP within the City of Portland.
- The EPAP Advocate, Iore Wintergreen, found that the "Portland Children's Levy" is a program assigned to a City Commissioner position (not a specific person, but a position held by a City Commissioner). While Commissioner positions have titles, the titles 3 have no significance in terms of authority and oversight. This differs from being a "special project" of an elected individual, being placed within the Commissioner position establishes the program placement to exist beyond an elected individual. It is not a common practice.
- With the support of the EPAP Co-Chairs and Operations Committee members, we pursued placement with the City of Portland "Administration & Finance position" (held by the Mayor). This was discussed at our annual one-on-one meeting with the Mayor and he shared that he was not looking to assume more responsibilities, but if legally appropriate, he would support such a transition. As the 2018 – 19 Fiscal Year Budget approached, Kyle Chisek, with the Mayor's office, shared a DRAFT Budget Note that would require EPAP to significantly change our structure to comply with City constructs for Advisory Committees. While only a draft, this Note made it clear that there was limited understanding of EPAP and our operational structure in the Mayor's office.

City of Portland Commissioner Eudaly has offered, with the support of the Mayor's Office, to place EPAP within City Council Commissioner "Position 4" (currently held by Commissioner Eudaly). In June 2018, this opportunity was presented as a proposal and approved at the general EPAP meeting by full consensus.

Since making that decision, new information and stipulations have been raised (additional \$19,000 annually needed for administrative oversight, reverting the EPAP Advocate position back to a 1 Full Time Equivalency staff position, and when transferred, changing the staff position from a civil employment position to a Commissioner Eudaly at-will staff position). At the October 2018 general EPAP meeting it was decided that further discussion of options was necessary.

2018.11.27



Grants Committee Meeting 2021 Grants Recommendations

The Grants Selections Committee request for the following applications to be awarded for the EPAP 2021 Grants Cycle. The following 8 applications have reached consensus with the Community Selection Committee for the total amount of \$59,660.00.

Civic Engagement Grant Recommendations			
	Organization	Project	Request
1	Columbia Slough Watershed Council	Slavic Paddle Leaders on the Columbia Slough	\$8,910.00
2	Ethiopian and Eritrean Cultural and Resource Center	EECRC Health Education	\$7,500.00
3	Growing Gardens	Growing Food and Community through COVID	\$5,000.00
4	Historic Parkrose	Taste of Parkrose Multicultural Market	\$10,000.00
5	Women-Sew Global Foundation	Stitching Lives Together	\$7,050.00
			\$45,960.00
General Grant Recommendations			
	Organization	Project	Request
1	Bike Works by pear	Community Bike Repair Relief	\$10,000.00
2	Friends of Gates Park	Gates Park Movie in the Park	\$1,200.00
3	The Rosewood Initiative	Multicultural Adult English Classes and Beyond	\$10,000.00
			\$21,200.00

- These recommendations come from was out of \$198,690 requested over 20 Applications between the 3 Grants (Community Engagement, General Grant, and Municipal Partnership)
- There is a total of \$150,000.00 set aside for the 2021 EPAP Grants Program. Early in the year the Grants Committee came to consensus that \$20,000.00 would be set aside for the Community Support Fund. They also came to consensus that there should be \$20,000 for Municipal Partnership, \$55,000 for Civic Engagement, and \$55,000 for General Grant.
- If recommendations reach consensus with the General Membership, the Grants Committee would like the remaining \$70,340 will be added to the current \$20,000 in the Community Support Fund.

East Portland Land Use & Transportation Committee

BIKETOWN Presentation for the EPAP LUTC

1/20/2021



What is BIKETOWN?

- Bikeshare in city of Portland
- Collaboration between PBOT and private companies



Who uses BIKETOWN?

- People with barriers to owning a bike
 - Cost
 - Storage
 - Maintenance
- People who don't bike yet/ often
- People who bike regularly but have a special need
- Visitors



Who uses BIKETOWN?

- People with barriers to owning a bike
 - Cost
 - Storage
 - Maintenance
- People who don't bike yet/ often
- People who bike regularly but have a special need
- Visitors



Programs

- BIKETOWN for All
 - \$5/month, \$20 credit/month, 5 cent/min (400 min/month)
 - Oregon Trail, affordable housing, unemployment, other
- Adaptive BIKETOWN



BIKETOWN 1.0

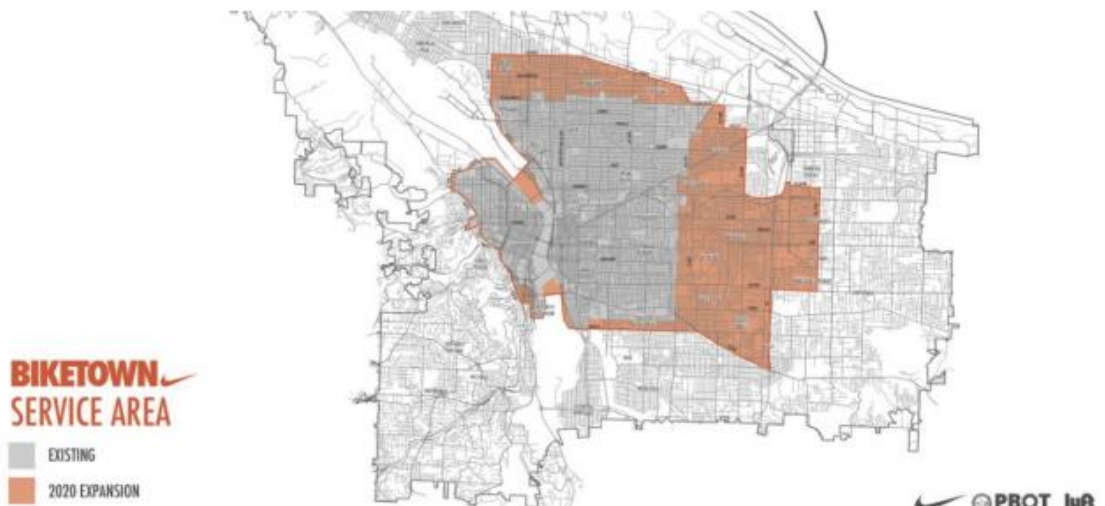
- Launch 2016
- Smaller service area
- 1,000 bikes



BIKETOWN 2.0

- Launched September
- Increased service area by 13 sq miles
- 1,500 bikes
- Phase 1 of 3

Priority on East and North Portland



Station siting challenges

- Pandemic - hiring and outreach
- Size and density
- Available space in the right of way
- Bike network



Phase 2 is coming

- Fall...maybe?
- Additional 8 square miles
- More bikes

Currently working on outreach plan

Questions

- Where are current station gaps?
- How would you like us to engage with you?
- How would you suggest we engage with other community members?

What questions do you have for me?

Leor.Schweitzer@portlandoregon.gov