



# East Portland Action Plan

## Member Participation Agreement

The East Portland Action Plan (EPAP) is an ongoing group charged to provide leadership, guidance and advocacy to implement the East Portland Action Plan, a guide for improving the lives of residents in outer East Portland.

### **MEMBERSHIP COMPOSITION**

Participation is open to everyone committed to Action Plan advocacy, including government entities, community organizations and nonprofits. Membership is open to individuals. To become a member, one must have attended two general meetings and sign a Participation Agreement. EPAP orientation sessions are offered regularly (see EPAP Web Calendar for details). All newly signed members will start in good standing for the first six (6) months then be responsible for maintaining their good standing status. A member in good standing must have attended at least four (4) of the most recent twelve (12) General Meetings.

### **DECISION-MAKING**

The EPAP will craft and recommend approaches and solutions that are workable for a wide range of needs and interests. General Meeting Decisions will be made by a vote of a Super Majority of at least 60% of attending Participation Agreement Members in good standing. In order to make decisions, there must be a quorum of at least twenty (20) Participating Agreement Members.

Committees can make public statements that are specific to their group. Committees or Workgroups may decide on their own decision-making model. Committees need to have a written decision-making model.

People either individually or organizationally positioned to have conflict of interest based on individual or organizational affiliation in decision making are expected to participate in the discussion and disclose the conflict of interest to the group, but to abstain during the vote. If another group participant perceives someone has an undisclosed conflict of interest, this should be raised prior to the vote. If the individual wants the abstention to be identified, this will be accommodated in the notes.

### **GUIDING PRINCIPLES**

- Value the past and consider the future in making decisions that contribute to improved lives for residents and livability<sup>1</sup> in East Portland.
- Develop lasting community leadership and relationships and provide training as a means to laying the groundwork for successful implementation of the Action Plan.
- Develop avenues for partnering by creating opportunities to bridge the work being done amongst EPAP committees and representatives, communities, and neighborhoods, thus building upon common values with respectful collaboration.
- Openness of input and ideas and to respect and value differences of opinion, ideals, and time commitments with civility.
- Ensure opportunities to participate are equitably provided across the spectrum of all interest groups and geographic areas, which may include the provision of translation, interpretation, and childcare.
- Provide a hospitable and welcoming environment to all attendees.

- Prioritize the involvement of underrepresented communities and diversity, equity, and inclusion.<sup>2</sup>
- Work towards the furtherance of actions and strategies as specifically described in the Action Plan.
- Work to resolve conflicts or issues using a restorative justice reconciliation process.

1- Livability is measured by factors that provide quality of life, such as access to fresh water, food, housing, transport, health care, education and a safe and stable environment, among others.

2- *Racial Equity statement to be included later in the Structures document and will be created after some training: EPAP is committed to racial equity. We prioritize leadership and solutions from communities most affected by the issues we face in East Portland.*

## **PARTICIPATION AGREEMENT (PA) MEMBERS**

Attendance at two (2) EPAP general meetings is required before an attendee is offered an opportunity to sign a Member Participation Agreement, which will designate them as a PA member. PA members will make every effort to be present at meetings. As a courtesy, staff will be notified in advance if a PA member is unable to attend. If a PA member is unable to attend, he or she may provide written comments relevant to the agenda, and the comments will be forwarded during the EPAP general meeting.

Participant Agreement (PA) members will:

- Encourage broad and inclusive participation. Current PA members will consciously welcome and orient new people and ideas.
- Interact with community members and partners to develop and promote interest and participation in implementing the Action Plan.
- Share information with local organizations in which you are involved, and gather, synthesize, and convey information and perspective from those organizations.
- Review background materials and monthly reports, to understand the issues and gain familiarity with the array of actions and initiatives currently underway that may intersect with the work you are doing.
- Provide a sounding board to ensure that a variety of data and viewpoints have been considered in the formulation of recommendations.
- Advocate with agencies and service providers as determined by the group.
- Voice concerns directly, promptly, and constructively with respect and civility.
- Become familiar with EPAP guiding documents, such as the ‘East Portland Action Plan’, ‘Structure’, ‘Committees & Representatives’, ‘Principles for Improved Livability’ and ‘Involuntary Displacement Prevention Recommendations for East Portland’.

I, \_\_\_\_\_ agree to the terms of East Portland Action Plan Participating Membership stated herein.

**Signature**

East Portland Action Plan, 1017 NE 117<sup>th</sup> Ave., 97220

**Date**

### **Contact Information- Optional (for communication purposes only)**

Phone:

*Circle one:* Cell | Home | Work

E-mail: