



Wednesday, January 26, 2022

6:00 pm Open | Meeting 6:30 pm - 8:30 pm | Zoom Online Meeting

Purpose: To coordinate advocacy for implantation of the Action Plan

Time	Topic Leader	Topic	Info	Discuss	Action
6:30	Mustafah Finney	<p><u>Welcome</u></p> <ul style="list-style-type: none"> - Meeting Overview & Speaking Protocol <ul style="list-style-type: none"> o Recognition of Zoom Meeting Host o Participating Member Agreements o New Members Welcome o Code of Care - Meeting Roles Recognition <ul style="list-style-type: none"> o Recognition of Facilitator o Recognition of Timekeeper o Recognition of Note-taker - Next Meeting Reminder <ul style="list-style-type: none"> o Wednesday, February 23rd - Introduction <ul style="list-style-type: none"> o Name/Pronouns/Affiliations 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>X</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p>
6:45	Frieda C Bobbi Y JR L	<p><u>Sub/Committee Updates</u></p> <ul style="list-style-type: none"> - Housing Subcommittee (5 min) - Grants Committee (5 min) - Culture & Language Subcommittee (5 min) 	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p></p> <p></p> <p></p> <p></p>	<p></p> <p></p> <p></p> <p></p>
7:00	Grants Committee	<p><u>EPAP 2022 Grants Recommendations (10 min)</u> our annual approval process for our General and Civic Engagement Grants. These recommendations come from the Grants Selection Committee and need approval from the General Membership before moving to the next step.</p>	<p>X</p>	<p></p>	<p></p>
7:10	Operations Committee, Mustafah & JR	<p><u>EPAP Strengths and Challenges Assessment: Community feedback and conversation (30 min)</u> We would like to hear thoughts, feelings, and reaction of community members on the EPAP Strengthens and Challenges Assessment. Based on interest in the topic we might limit comments to 2 minutes max. You can also submit comments to JR Lilly by email.</p>	<p>X</p>	<p></p>	<p></p>



7:40	Structures Committee, Bob & JR	<u>Decision Making Process (15 min)</u> We would like to ask EPAP Members about the Consensus Process and to see if adjusting the process or moving to another system would appeal to our members. This would be an open discussion to hear from our members if this kind of change would encourage engagement and support.			
7:55	JR L	<u>Advocate's Update (5 min)</u> an update in the an EPAP Office, Co-Chair Search, and other business.	X		
8:00	Arlene K	<u>Representatives Updates</u> - East Portland Land Use & Transportation Committee (5 min)	X		
	JR L	- East Portland Parks Coalition (5 min)	X		
	Gayle P	- Portland Clean Energy Fund (5 min)	X		
	Layla A	- Portland United Against Hate (5 min)			
8:20		<u>Announcements</u> - Open Floor (5 min)	X X		
8:30		<u>Meeting Adjourn</u>			

If you want to be on the agenda
Contact: Mustafa Finney: rosecitymustafah@gmail.com

Upcoming EPAP Meetings

Join us for our meetings as we continue to work improving livability in East Portland. All meeting materials will be posted on our web calendar.

Grants Committee Meeting

Thurs, Jan 27 | 4:30-6:00 pm

Economic Development Subcommittee Meeting

Mon, Feb 7 | 5:00-6:30 pm

Housing Subcommittee Meeting

Mon, Feb 14 | 6:00-8:00 pm

Operations Committee Meeting

Tues, Feb 15 | 5:00-7:00 pm

East Portland Land Use and Transportation Committee Meeting

Wed, Feb 16 | 6:30-8:30 pm

General Meeting

Wed, Feb 23 | 6:30-8:30 PM

Grants Committee Meeting

Thurs, Feb 24 | 4:30-6:00 pm

East Portland Parks Coalition Meeting (*now meeting on odd months*)

Thurs, Mar 3 | 6:00-7:30 pm

Culture & Language Subcommittee Meeting (*now meeting on odd months*)

Tues, Mar 15 | 6:30-8:30 pm

These gatherings are open to the public
Language Interpretation available upon request (we ask for one weeks' notice)

For more information and request, please contact:

JR Lilly, EPAP Advocate

jr.lilly2@portlandoregon.gov | (503) 823-8027

EPAP General Meeting

December 8, 2021, 6:34pm

21 Participants

Welcome: Mustafah welcomed everyone. JR recognized as host. He explained the Zoom etiquette. Mustafah drew attention to participating membership agreements and said if anyone had attended two meetings they were eligible to fill out a participating agreement. He posted the Code of Care for the meeting and read the Code.

Facilitator: Mustafah

Timekeeper: JR

Success Tracker: JR

Note Taker: Frieda

Next meeting: January 26, 2022.

Mustafah had each person introduce themselves and their affiliation.

Sub-Committee Reports:

Economic Development: JR reported Katie stepped down as chair and they are looking for new co-chairs. Ty Gabriel from East Portland Chamber of Commerce provided information about the Chamber and what they are doing. Next meeting will not be until February. (See notes for details)

Culture & Language Committee: JR reported the committee met and discussed about access to language and what languages to translate flyers. He said it was easier to put it in English and then use the web to translate. Brainstormed about what languages are spoken in EP. (See notes for details)

Housing: Frieda reported that Cameron Herrington, Living Cully shared how Living Cully was working with Prosper Portland to develop a Urban Renewal Area (URA) that was community led rather than city led. This brought up the discussion of developing a similar new URA for East Portland. Jamila Dozier, PHB, shared the work she has done on the development of an anti-displacement policy/program for East Portland. Frieda said there would be no meeting in December and their next meeting would be January 10th. They would be discussing the proposed Safe Rest Village on 122nd and E. Burnside. (See notes for details)

Grants Committee: JR reported they are continuing with discussions online. They confirmed the Community Support Funds. The deadline for other grants was Nov. 24. They received 14 Cultural Language grants and 10 for General grants. Each category has \$55k, and the requests were significantly more. If you want to help score applications contact JR, Schultz or Bobbie. Schultz said they have a good rubric to use scoring applicants and welcome anyone that would like to help. (See notes for details)

East Portland Housing Efforts: Andy Miller, Human Solutions

Andy introduced himself and his organization. He is giving an overview of housing crisis in EP. Andy quoted "Homelessness is not normal". It is 3 crises rolled into one. 1. Too many people living on our streets for extended periods. 2. Thousands more living deeply and profoundly housing insecure.

3. Displacement: East Portland BIPOC communities at high risk. They are overlapping crisis. Cause of each is a broken housing system. BIPOC communities experience disproportionate harm from crisis. Warning Threat of evictions looms as COVID protections expires. Rent was too high for way too many even before COVID. The main issue is rent is too high. Andy shared some of the numbers in Multnomah County. Housed Insecurely is cost burden where people are paying more than 30% of their income for rent. Human Solution's work is very focused on helping folks afford their housing with rental assistance or affordable housing. Andy opened it up to questions. Schultz asked if there was an audit, and Andy said he didn't know of any. He also asked about people moving and Andy said they were. Andy felt we lack a comprehensive strategy to solve the problem. COVID brought the weaknesses in our social structure to the people who have not had to see those issues.

Consultants Report and Feedback: Carlos Windham & Theresa Logan

Carlos shared about who El Provenir is and what they do. Project goals: Strengths & challenges assessment; review & make recommendations to potentially revise the structures document; and produce a report with findings and recommendations for next steps. They did an Electronic Community Survey, small group listening sessions, and individual interviews. They reviewed all the documents and historical documents. Theresa and Carlos provided the survey results. Satisfaction with EPAP from survey is less than satisfied. They pointed out some of the positives that EPAP has done. They shared the negatives as well and the lack of equity in the plan. Recommendations: Reduce & refocus scope: Maintain grants programs and complete review of revision of charter and structures and membership documents. Or Strategic Retirement: 6-18 month timeline, wrap up and /or hand-off most important ongoing work; advocate for EPAP resources to be redirected to the next generation of diverse EP community organization and leaders; and celebrate and cement EPAP's legacy. It was opened up to questions and comments. (Report attached).

Organization & Advocate's Update: JR will send out the report in an email. He said EPCO got funding for making the move to the Nick Fish building.

Representative Reports:

Land use & Transportation: Arlene reported they had a presentation on the rebuilding of Burnside Bridge and the notes for the meeting is in the packet.

East Portland Parks Coalition: Next meeting in January. There was no report this month.

Portland Clean Energy Fund: Gayle reported that PCEF had a report. Fall grants close Nov. 30th and received 160 applications. Decisions will be announced in the spring. Report on EP community resiliency will be coming out in 2022. There is another round of mini-grants and applications are due in January.

Portland United Against Hate: Layla reported they are continuing having meetings with Campus Compact to work with students. They will be having a forum in the future.

Announcements: No announcements.
Meeting adjourned at 8:30 pm



East Portland Action Plan

Housing Subcommittee Report

January 10, 2022

2020 – 2022 Committee Strategic Priorities:

We envision East Portland becoming a community of neighborhoods with the assets, infrastructure, cultural amenities and housing that East Portland residents need, hope for and desire to thrive.

We will:

- Support home ownership for low-income families and families-of-color in East Portland. This includes not only supporting the purchase of a home, but also working to protect vulnerable homeowners from displacement and predatory real estate practices, and working to ensure that low-income homeowners are able to benefit from growth and development in East Portland. (EPAP Goals SN.2.1 and SN.2.2)
- Support creation of needed rental housing for low-income families and families-of-color. This includes working to create new homes across the housing spectrum, acquisition and rehabilitation of existing affordable homes, and creation of a local preference policy to stabilize vulnerable East Portland families and ensure that they can remain in our community. (EPAP Goals SN.1, SN.2, SN.6, EQ.1, and EQ.2)
- End City development policies that are driving displacement, including fully implementing the anti-displacement policies of the Comprehensive Plan and demanding meaningful changes to Portland's use of urban renewal. (EPAP Goals SN.1, SN.2, SN.6, EQ.1, and EQ.2)

Housing Subcommittee Meeting 31

January 10, 2022

Attendees: Frieda Christopher, JR Lilly, Jamila Dozier, Nick Sauvie, Joanne Rees, Linda Bauer, Aida, Andy Miller, Kyle Lockwood, Amanda Matlin, Matt McCarl, Margaux Weeke, Caleb Tel Coder, Cheryl, Kelle Torres, Ryan Winterbough, Ann McMullen, Bill Cunningham, Preston Korst, Johnnie Shaver, Michael Anderson, Y'Ishia Rosborough, Michael Anderson, Guy Benn, Bryan Aptekar, Musset Ulysse, Sarah Shikh, Michelle Ladd, Lin Felton, Tama Marie October, Ryan Winterberg-Lipp, and Katie Larsell.

Guests: Jake Dornblaser, Chariti Montez, Eder Katebwe, Erica Martin, Janet McManus

The meeting began at 6:05 pm. Tonight's meeting was held online via Zoom meeting.

Nick welcomed everyone to the meeting and asked everyone to introduce themselves.

1. Introductions
2. Safe Rest Village – 122nd & E Burnside – Jake Dornblaser Community Engagement Coordinator | Streets to Stability: Safe Rest Villages; Chariti Montez, Houselessness Strategies Manager, and Eder Katembwe, Community Engagement Coordinator, (30 minutes)
Eder led the presentation on the Safe Rest Village proposal at Menlo Park MAX station. He explained the problem at hand with homelessness. They will be pod shelters and not a tent with services and facilities to reduce some of the trauma of homelessness. He provided the details of the Rest Safe Village. Jake added in they will be having the kitchen and bathrooms on the south side of the location with parking for residents and providers just south of those facilities. The pods will be closer to Burnside. The Park n Ride is underutilized so they don't think that will be impacted. Aida asked about safety and how it would be handled. Have you heard back from the neighbors and their concerns? She also asked about COVID. Jake said the outdoor model helps them to protect themselves and be able to self-isolate more effectively than other forms of shelters. Regarding mental health, they are working with Tri-Met and providers. When there are services available they can work with the mental health issues. Frieda shared idea that School district and school close by should have a main contact if there is a problem. Andy asked how it works and how would people be selected for the pods. Also would families be included. Jake said no families. They are not planning on placing people from close to the site. How outreach and referral will be done is still being worked on. The idea is to make it very low barrier. Jake said there would be about 60 pods in the village. Ann as part of Hazelwood NA, they would like to see those in the area to have a priority. They outreach groups will be working with people in and around the area for access to the Safe Rest Village.
3. Micro-Village - Erica M. Martin, Community Life & Youth Ministry Leader - Parkrose Community United Church of Christ
Janet McManus is with We Shine Initiative working on this project. She said the Vision is to offer partial solutions for homeless by offering micro villages. They are focused on small in

size villages where people will be safe. They will fit more in neighborhoods. They are seeking private land to lease. First site is at 12505 NE Halsey and look at having 3 villages up and running in 2022 that are up to 10 pods. They are going to have support staff and also have volunteers to provide practical support. We want to promote mutual engagement between villagers and neighbors.

The Parkrose site is a 2-acres and close to services and transportation. Prioritizing Black or Native American and LBGTL. Andy asked what are they planning for living structures. Jan said they have designed their own 8x8 sleeping pods and 8x12 pods. They will be heated and they will be having shared kitchen, restrooms etc at the area and the area will be fenced. They are seeking funding from Joint office, Feds etc and private donations. Frieda asked that they have a plan about safety in relationship to school bus stops. Also, did they have a plan to transition residents into more permanent housing. Janet said they will be hiring personnel to work with them to get them ready for obtaining housing then connecting them to affordable housing. It was asked about how many lived in shelter. Jan said they hope to assist the Joint Board in providing 1500 in shelter in 2022. They plan to collaborate with all agencies.

Janet said that they are looking for warehouse space to build pods, help from skilled electricians, plumbers, contractors to help with the building and they are launching a fundraising campaign www.weshinepdx.org to make donations. Also looking for diverse board members. If you know of anyone that would like to volunteer they can do so at the website. Erica Martin introduced herself. She felt Janet covered everything. If anyone wants to discuss further about the site they can reach her at Parkrose Community Church.

4. State of Housing Advocacy Letter – Nick Sauvie (10 minutes) Nick introduced his advocacy letter regarding the State of Housing in East Portland (EP). He said over the last 10 years EP is only getting only 10% of the new housing in the city. East Portland has about 25% of the city's population. In Parkrose and Argay area only 15 new homes were built in 10 years. EP was getting very little affordable housing even in the URA's. Because of the supply constriction, the home inflation price and gone up higher than the city as a whole. The letter is asking for increase amount of land for multi-family housing; dedicate a set aside of public affordable housing and supportive services to EP; promote comprehensive community development by investing in community-based organizations in EP; prioritize and fund first-time homebuyer programs; and reform state property tax laws. Linda asked that #3 talked about every district are they every neighborhood. Nick said PHB combined neighborhood association areas. The report called it districts because of the combining of areas. Linda said Pleasant Valley Neighborhood is adding 40 new affordable homes so the information was not accurate. Nick said the data was only through 2019. Linda asked if there would be zoning change. Linda suggested Planning and Sustainability should look at the zoning. Nick said he could add that to the letter. Linda asked about "reset on sale". Nick explained that currently we don't have that in the property tax law. Joanne would like to add on page one the affordable housing in Lents was not affordable for the area. Also, qualify single family housing. She is not sure the inflation of housing price was due to lack of new housing. Also it should include infrastructure when asking for building more affordable housing. Aida gave comment Planning and Sustainability need to go back to drawing board on EP since things are not working. We keep having displacement. Andy wanted to speak in support of the letter and

thank Nick for the work. If it is not a set aside at least acknowledging that it has not built affordable housing equally. The housing and community assets should be built and run by community-based organizations. Nick asked if there were any objections to the letter with the amendments. Linda objects to the reset on sale in the property tax reform. He would be happy to remove the portion on reset on sale. The letter with changes was approved by the committee. Nick would work with JR to get the letter out.

5. New East Portland Urban Renewal Area (URA) Letter– Nick Sauvie (15 minutes) This letter was to start a discussion on the future of new URA and how to use TIF funding being community centered. Living Cully started with a community visioning process and that was another part of the ask was to funds to start the process. Linda questioned if we are we asking for EP to be all URA. Nick said state law limits URAs to 15% of city; any new districts could only be a small part of East Portland. Two big asks are funding to do a vision plan and have community input to the process. Andy said he liked the way Living Cully is looking at TIF in a different way. We want TIF to meet living needs. He likes the way first paragraph is written. We need to get the conversation around anti-displacement activated. If we are going to have a grassroots effort it needs to be well funded. We need community strategy to the present community displacement. Katie Larsell said she wanted to support this letter. It is really needed because there is so many new players, such a PCEF and Metro. We definitely want it to be a community-based plan. Nick asked if anyone objected to the letter or wanted changes and it would be from the Housing committee. There was consensus. Nick will work with JR to get the letter out.
6. Homeownership Advocacy Letter – Preston Korst said he would send an updated letter and let the chairs know if he needed Housing endorsement prior to next meeting since the city bureaus are working on their budgets now. If a letter was needed it would be done by email. He would like to update the committee in February regarding this issue.

Announcements (5 minutes) Frieda announced that David Douglas might have to be switching to Distance Learning for a couple of weeks due to staff shortage, but it would be looking at it on a school by school basis. This is mainly being considered because of staff shortage and a need to keep the schools safe for staff and students. David Douglas would be announcing this week.

Meeting was adjourned at 8:05 pm

Next EPAP Housing Meeting:

Monday, February 14, at 6:00 pm

Meetings will be held with Zoom until further notice.

For translation services at our meetings, contact JR Lilly at 503-823-8027 or jr.lilly2@portlandoregon.gov

East Portland Action Plan
DRAFT Housing Advocacy Statement
October 2021

The East Portland Action Plan (EPAP) was created to address the critical needs of East Portland. The city-adopted plan acknowledges the livability gap between East Portland and the rest of the city, which resulted from a lack of investment. City policies created this inequity and only city investment can fix it.

The goal of the EPAP Housing Subcommittee is to create more quality housing for households at all points on the income spectrum. In 2015 EPAP proposed a list of policies intended to prevent displacement of vulnerable residents. Unfortunately, since the creation of EPAP in 2009 housing conditions have deteriorated significantly.

EPAP's analysis of Portland Housing Bureau's State of Housing in Portland report found that:

- East Portland districts are adding new housing – both affordable and market rate – at a much lower rate than the city as a whole. From 2010-2019, East Portland added less than 10% of the city's new housing.
- During this period, on average, only 400 new homes were added per year in East Portland.
- Every district in East Portland added new homes at less than half the rate of the city of Portland during this period.
- Over ten years only 15 new homes were built in Parkrose-Argay, which has 5,700 homes.
- Virtually no new affordable housing was added in East Portland neighborhoods that are not located in urban renewal areas. Only 103 new affordable homes were added in the 122nd-Division, Centennial-Glenfair-Wilkes, Parkrose-Argay, and Pleasant Valley districts.
- Despite its urban renewal district, the percentage of city-subsidized affordable housing in Lents is only 2/3 of the city average. Only one new affordable home was added in Lents-Foster from 2012 to 2016.
- Lack of new housing supply in East Portland contributed to home price inflation above the city average in every East Portland district from 2011 to 2019.
- 2011-2019 median home sale price increases: Lents-Foster: 120%; 122nd-Division: 101%; city of Portland: 59%.

Because all of this data is pre-pandemic, if anything these figures understate the problem. East Portland is experiencing multiple inter-related crises: homelessness, evictions, gun violence, and unnecessary deaths from Covid, urban heat effects¹, and traffic hazards.

Numbers like these demonstrate that the housing regime in East Portland is broken. This represents a lost opportunity. During the 1990s, East Portland produced a large share of the city's new housing, providing unsubsidized homes for moderate-income people to buy and rent. New policies and sustained investment are necessary for East Portland neighborhoods to thrive.

¹ On October 11, 2021, the New Yorker reported that Portland State University professor Vivek Shandas recorded temperature in Lents at 124 degrees during the June 2021 heat wave. Ninety-six heat related deaths were recorded in Oregon, with the largest number in Multnomah County.

The Goal of the Housing Subcommittee is to find common ground in supporting a range of housing types in East Portland as a means to strengthening livable communities, encouraging healthy, complete, and stable neighborhoods, and promoting family wage jobs. A range of housing types is meant to include rental housing and home ownership as well as housing for people at various income levels.

The purpose of the EPAP Housing Subcommittee is to agree upon productive strategies for housing and to prioritize action items involving housing for East Portland. These strategies and action items might include (but not be limited to): encouraging housing for people in a range of income levels---including affordable housing for low-income people, promoting high quality housing development and construction standards, and encouraging property rehabilitation as well as new construction. The EPAP Housing Subcommittee will work with a lens of preventing displacement, protecting tenants' rights, promoting enhanced housing inspection enforcement, supporting local schools, encouraging job creation and economic development, and strengthening neighborhoods.

The EPAP Housing Subcommittee will strive to promote, for all East Portland residents, quality housing by design which in turn promotes stronger educational systems; an increase in living wages jobs, greater economic opportunity, stronger educational systems, enhanced transportation, and healthy neighborhoods throughout East Portland.

Displacement Prevention Recommendations for East Portland (August 2015)

- **Community Benefits Agreements (CBA)**

This is a contract with a governmental agency, real estate developer, or other jurisdiction to provide specific benefits to the local community or neighborhood in exchange certain provisions from that community or neighborhood. On public projects, CBAs can be negotiated with the initiating government agency and can be included in a Request for Proposals (RFP) with contractors. With private developers, benefits can be negotiated in a contract established with community groups who then accept (or don't oppose) project adjustments. CBAs have funded workforce training, local hiring, childcare access, affordable housing units, re-location stipends, reinforced access to family-wage jobs, and other public benefits.

- **Rent Stabilization**

Just as Oregon has property tax increase protection, Rent Stabilization protects tenants in residential multi-family properties from excessive rent increases by mandating reasonable gradual rent increases, while at the same time ensuring the landlords receives a fair return on their investment.

- **Just Cause Eviction (JCE), Code Enforcement, and Renter Education**

Just cause eviction controls are laws that protect renters by ensuring that landlords can only evict with proper cause, such as a tenant's failure to pay rent or destruction of property. While JCE provides such protections for renters, landlords retain full right to evict a tenant for breach of rental contract. Code Enforcement compels landlords to improve unsafe building conditions. Code Enforcement can ensure that multi-family dwellings are owned and managed responsibly. When housing code violations are found and not corrected, the government can impose significant penalties upon landlords. Rights and responsibilities education for renters must be included as an active

component of JCE and Code Enforcement, to ensure the systems are reasonably monitored and enacted.

- ***Anti-Displacement Impact Analysis***

Impact Analysis is a tool that requires multi-family and commercial developments to provide a pre-build assessment of the effect such development will have on displacement in the area (usually a one-mile radius).

- ***Housing Acquisition Rehabilitation to Ensure Affordability*** This applies public housing dollars to purchase existing multi-family developments in poor condition and to rehabilitate the facility for use as affordable housing to be managed by a public entity or non-profit that serves low-income populations.

- ***No Net Loss/Affordable Housing Preservation Ordinance***

No Net Loss is when a City has to maintain a fixed amount of affordable housing through preservation, new construction, or other replacement of lost units. The Affordable Housing Preservation Ordinance is the establishment of a policy to ensure that the amount of housing affordable to low- and moderate-income persons does not decrease over time.

- ***Broadening Homeownership and Cooperative Ownership***

This establishes programs to increase opportunities for low-income households to have the opportunity to purchase a home. It means that some of the barriers to homeowners are removed so that homeownership becomes easier for groups of people who are often unable to purchase homes for themselves. Cooperative Ownership of multi-family developments occurs when a group of people form a collective business corporation to share ownership of a building. Co-op members work together to reach mutual goals based on democratic control and decision-making. Co-op members may or may not be residents of the shared ownership building.

- ***Inclusionary Zoning***

This requires developers to make a percentage of housing units in a new residential development available to low- and moderate-income households. In return developers receive non-monetary compensation in the form of density bonuses, zoning variances, expedited permits, or similar provisions that reduce construction costs or promote the developers' goals. This can be done in developments with many single-family units or in multi-family developments.

- ***Owner-Occupied Homeownership Retention for People with Low -Income***

As house values rise taxes rise and people living on limited and fixed incomes are not able to afford the taxes. While benefiting at the point of sale, people cannot afford to stay in their often long term residences and cannot find another home in the area that does not present the same condition

Grants Committee

The Scoring Committee for the General Grants and Civic Engagement Grants meet on Fri, Jan 14th and Thurs, Jan 20. They have decided to move forward with the following recommendations for these grant categories:

Civic Engagement Grants Recommendations

	Project	Organization	Award
1	Domestic Violence Instructions Training	Alif Baa Arabic Culture Education	\$ 4,000.00
2	Festival of Nation 2022: BIPOC Community and Business Engagement and Promotion	Division Midway Alliance	\$ 7,500.00
3	Iu Mien Community Leadership Capacity Building Project	Iu Mien Association of Oregon	\$ 6,600.00
4	Jim PepperFest 2022: Water Spirit	Jim Pepper Native Arts Council	\$ 7,500.00
5	Parkrose BIPOC Farmers & Makers Market / Social Services Fair	Parkrose NPI dba Historic Parkrose	\$ 5,000.00
6	Resident Leadership Council	ROSE Community Development	\$ 3,500.00
7	Rising Fellowship Program	East County Rising Community Projects	\$ 2,500.00
8	Southeast Asian Youth Leadership and Unity Retreat	East Portland Neighbors	\$ 10,000.00
9	Teaching the Arabic language	Middle East House School of Arabic and Islamic Language	\$ 4,000.00
10	Women Doing Community	Extending Grace dba "Cruzada Humanitaria con Nelly"	\$ 5,000.00
			\$ 55,600.00

General Grants Recommendations

	Project	Organization	Award
1	2022 East Portland Eat & Greet Series	Cultivate Initiatives	\$ 3,000.00
2	Black Youth Interactive Mentorship Project	Black Men In Training (B.M.I.T.)	\$ 7,600.00
3	Crochet Training Project	Alif Baa Arabic Culture Education	\$ 3,000.00
4	ESL Class for Rohingya Immigrants and Refugees	Rohingya Youth Association of Portland (RYAP)	\$ 5,000.00
5	ESL Class for Somali Immigrants and Refugees	Somali Oregon Service Center (SOSC)	\$ 5,000.00
6	Increasing Outdoor Access for Marginalized Youth in East Portland	Urban Nature Partners PDX	\$ 8,000.00
7	Metropolitan Family Service Youth Internship Program (YIP)	Metropolitan Family Service (MFS)	\$ 5,000.00
8	Read to Succeed: Access for All during COVID-19 Recovery	Reading Results	\$ 4,000.00



9	Rosewood Saturday Celebrations 2022	The Rosewood Initiative	\$ 5,000.00
10	Young Entrepreneurs Program	REAP, Inc	\$ 2,500.00
11	Slavic Festival (Eastern European and Eurasian)	Slavic Community Center of NW	\$ 5,000.00
.			\$ 53,100.00

Culture & Language Subcommittee Meeting

Tuesday, January 18 at 6:30 PM

Purpose: To organize cultural & language specific civic engagement workshops, share curriculum, advocate for ongoing funding, and advise on East Portland cultural & language specific issues and projects.

1. Subcommittee voted in Layla Assem as the next Chair of the Subcommittee
2. Subcommittee discuss and decided to change meetings to only meet on the odd months for 2022. Which mean the next meeting will be on March 15

East Portland Land Use & Transportation Committee

Wednesday, January 19, 2021 | 6:30 PM

Items of Interests for the agenda

- a) Process begins with an email to Interim Chair
 - b) Review of any existing item(s) with any new items spaced into the appropriate agenda month
 - c) Agenda is in final draft mode and sent out with the meeting announcement
- Item(s) and/or speaker(s) that may be of interest but need further discussion

Discussion on the make up of this committee as a self- selected interest group rather than designated representatives of any specific entity.

How to let people know that every is welcome based on interest in land use and transportation.

Try to manage the meetings to 1.5 hours rather than 2 hours. While there is only a 30-minute difference, for someone who has been at work since before 8 AM, the difference is significant. If we need to go for 2 hours, we can make an announcement when we send out the notice.

If you would like to be added to the agenda, please contact
Arlene Kimura at



East Portland Action Plan

Member Participation Agreement

The East Portland Action Plan (EPAP) is an ongoing committee charged with providing advocacy, and leadership in implementation of the *East Portland Action Plan, a guide for improving livability in outer East Portland*, as adopted by the Portland City Council in February 2009 and the Multnomah County Commission in July 2010.

The EPAP is an extension/outgrowth of the East Portland Action Plan Committee which met from December 2007 to July 2008. The EPAP engages the community to advocate for resources to further the values, strategies, and items specifically described in the Action Plan. Together we strategically work to improve livability and prevent displacement in the East Portland Community Office (EPCO) coalition area. The East Portland Action Plan website may be found at: www.eastportlandactionplan.org.

MEMBERSHIP COMPOSITION

Involvement in the EPAP is open to everyone committed to Action Plan advocacy. An EPAP orientation session is offered after each general monthly EPAP meeting.

PARTICIPATION AGREEMENTS

Participants should make every effort to be present at EPAP general meetings. As a courtesy, staff should be notified in advance if a member is unable to attend. If a member is unable to attend, he or she may provide written comments relevant to the agenda, and they will be forwarded to the EPAP.

DECISION-MAKING

The EPAP will craft and recommend approaches and solutions that are workable for a wide range of needs and interests, based upon the 'Guiding Principles' identified above. The EPAP operates using a consensus model. Committees and Subcommittees can make public statements that are specific to their group. Proposals seeking approval from the general EPAP will be decided by Participating Agreement (PA) signing members. Committee, Subcommittee, or Workgroup consensus participation requires attendance at two (2) meetings and a commitment to future regular attendance.

EPAP Committees, Subcommittees, and Workgroups will engage in open and constructive dialogue among all attendees, seek input from other stakeholder groups, and ensure that diverging opinions are openly aired, discussed, and documented. People either individually or organizationally positioned to have conflict of interest based on individual or organizational affiliation in decision making are expected to participate in the discussion and disclose the conflict of interest to the group, but to abstain when consensus is being sought. If another group participant perceives someone has an undisclosed conflict of interest, this should be raised prior to seeking consensus. If the individual wants the abstention to be identified, this will be accommodated in the notes.

Should consensus not be established on a proposal brought to a meeting, the proposer is welcome to circulate the proposal for individual signatures and the people demonstrating strong opinions are encouraged to meet separately to negotiate a solution and to request time on the next meeting agenda to bring another proposal for consideration.



GUIDING PRINCIPLES

The EPAP is dedicated to:

- Value the past and consider the future in making decisions that contribute to improved livability in East Portland.
- Build lasting community leadership and relationships as a means to laying the groundwork for successful implementation of the Action Plan.
- Develop avenues for partnering by creating opportunities to bridge the work being done amongst EPAP committees and representatives, communities, and neighborhoods, thus building upon common values with respectful collaboration.
- Openness of input and ideas and to respect and value differences of opinion, ideals, and time commitments with civility.
- Ensure opportunities to participate are equitably provided across the spectrum of all interest groups and geographic areas, which may include the provision of translation, interpretation, and childcare.
- Provide a hospitable and welcoming environment to all attendees.
- Prioritize the involvement of underrepresented communities.
- Work towards the furtherance of actions and strategies as specifically described in the Action Plan.
- Work to resolve conflicts or issues using a restorative justice reconciliation process.

PARTICIPATION AGREEMENT (PA) MEMBERS

Attendance at two (2) EPAP general meetings is required before an attendee is offered an opportunity to sign a *Participant Agreement*, which will designate them as a PA member. PA members will make every effort to be present at meetings. As a courtesy, staff will be notified in advance if a PA member is unable to attend. If a PA member is unable to attend, he or she may provide written comments relevant to the agenda, and the comments will be forwarded during the EPAP general meeting.

Participant Agreement (PA) members will:

- Encourage broad and inclusive participation. Current PA members will consciously welcome and orient new people and ideas.
- Interact with community members and partners to develop and promote interest and participation in implementing the Action Plan.
- Share information with local organizations in which you are involved, and gather, synthesize, and convey information and perspective from those organizations.
- Review background materials and monthly reports, to understand the issues and gain familiarity with the array of actions and initiatives currently underway that may intersect with the work you are doing.
- Provide a sounding board to ensure that a variety of data and viewpoints have been considered in the formulation of recommendations.
- Advocate with agencies and service providers as determined by the group.
- Voice concerns directly, promptly, and constructively with respect and civility.
- Become familiar with EPAP guiding documents, such as the 'East Portland Action Plan', 'Structure', 'Committees & Representatives', 'Principles for Improved Livability' and 'Involuntary Displacement Prevention Recommendations for East Portland'.

I, _____ agree to the terms of East Portland Action Plan Participating Membership stated herein.

Signature
East Portland Action Plan, 1017 NE 117th Ave., 97220

Date



East Portland Action Plan

Structure

CHARGE

The East Portland Action Plan (EPAP) is an ongoing group charged to provide leadership and guidance to implement the *East Portland Action Plan, a guide for improving livability in outer East Portland*, as adopted by the Portland City Council in February 2009 and the Multnomah County Commission in July 2010.

The EPAP is an extension and outgrowth of the East Portland Action Plan Committee, which met from December 2007 to July 2008. The EPAP engages the community to advocate for resources to further the values, strategies, and items specifically described in the Action Plan. Together we strategically work to improve livability and prevent displacement in the East Portland Community Office (EPCO) coalition area. The East Portland Action Plan website may be found at: www.eastportlandactionplan.org.

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COMPOSITION

Involvement in the EPAP is open to everyone committed to Action Plan advocacy. An EPAP orientation session is offered after each general monthly EPAP meeting.

MEETINGS

All meetings, including general, Committee, and Subcommittee, are open to the public and will be announced in advance on the EPAP website calendar <http://eastportlandactionplan.org/calendar>. All meetings are subject to David Douglas School District status concerning weather-related building closures.

A general meeting will be held on the 4th Wednesday of every month, starting at 6:30 PM. Should the meeting be canceled, the Operations Committee will determine whether to schedule another meeting, as well as alert the EPAP membership of such cancellations and rescheduling.

The purpose of the general meeting is to coordinate activities, monitor Action Plan progress, organize future advocacy opportunities, and consider new issues.

Committee and Subcommittee chairs are responsible for the scheduling of their respective Committee and Subcommittee meetings and for keeping the EPAP Advocate informed of any schedule changes in a timely fashion.

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LEADERSHIP

The EPAP will elect two PA members to act as general EPAP Co-Chairs. Each Co-Chair will be elected for a two-year term. The two Co-Chair's terms shall be staggered and will begin on July 1 of alternating years. Co-Chairs may be re-elected.

It shall be the responsibility of the Co-Chairs to announce the time and place of an election for Co-Chair no less than 30-days before the election is to be held. Nominations may be submitted to the Co-Chairs or made from the floor at the time of the election. If there is a single nomination for Co-Chair, a call for consensus shall be initiated. In case of two or more nominations for Co-Chair, a written secret ballot shall be used to determine the election of the Co-Chair, with the nominee receiving the majority of attending PA member ballot designations being elected as officer. Only attending PA members may submit a ballot.

A vacancy in a Co-Chair position can occur by the resignation of a Co-Chair or by a determination by consensus of the full EPAP membership that the position has become vacant. In the event of a vacancy an election shall be called, no less than 30-days before the election, for a new Co-Chair to till the remainder of the unserved term.

The EPAP Co-Chairs are expected to facilitate and regularly attend EPAP meetings and to be informed about EPAP activities. As facilitators, the EPAP Co-Chairs will preside over meetings, except when an alternate facilitator is designated. It is up to the discretion of the general EPAP Co-Chairs, with the support of the staff Advocate, to draft and adjust the agenda for the monthly general meeting.

The EPAP Co-Chairs will work to establish a healthy and sustainable culture by keeping energy devoted to **Relationships, Process, and Results** in balance – understanding that each of the three contribute to the health of the other two.

The EPAP general meeting will authorize establishment of Representatives, Committees, and Subcommittees, striving for co-chair leadership that reflects the aforementioned healthy and sustainable culture. EPAP Co-Chairs are expected to assign representation at Operations Committee meetings as convened. The EPAP may consider further attendance requirements for leadership positions.

STRUCTURE

A Committee, Subcommittee, and Representative structure serves the operational functionality of the EPAP and implementation of the Action Plan.

Committees and Subcommittees

The purpose of a Committee is to provide operational service to the EPAP; the purpose of a Subcommittee is to carry out specific strategies and action items of the Action Plan, by providing an issue-related forum for organizing advocacy. Committees and Subcommittees will:

- Be established by consensus at the general EPAP;
- Hold meetings open to the public and announced in advance on the EPAP web site calendar (<http://eastportlandactionplan.org/calendar>), held at mobility-device accessible locations within East Portland, and will offer EPAP-funded childcare and interpretation as needed;

- Have open participation, with at least one active person who is a PA signing member of the EPAP responsible to verbally report at the monthly general EPAP meeting;
- Operate using a consensus model;
- Strive for sustainability by establishing a culture that is equally invested in **Relationships, Process, and Results**;
- Are encouraged to embrace a Co-Chair model that consciously brings together individuals with the sustainable strengths mentioned above;
- Submit written monthly reports to the EPAP Advocate one week prior to the monthly meeting. Reports will include the following:
 - ✓ Identification of the EPAP item being addressed by the Committee or Subcommittee
 - ✓ Articulation of the Committee or Subcommittee goal
 - ✓ Identification of Committee or Subcommittee attendees
 - ✓ Statement of relevant issues addressed and decisions made
 - ✓ Request for input or action from the EPAP; and
- Assign a PA signing member of the EPAP to represent the Committee or Subcommittee on the EPAP Operations Committee and at annual reports to the government partners.

If a Committee or Subcommittee neglects to provide written and/or verbal reports for two (2) successive general meetings, the Committee or Subcommittee Chair(s) will be contacted and the lack of participation will be discussed. They will be encouraged to consider the viability of the Committee or Subcommittee and given notification that failure to meet the requirement for a third (3rd) successive general meeting will warrant the dissolution of the Committee or Subcommittee and an announcement will be made at the general EPAP meeting.

Representatives

The purpose of a Representative is to have an EPAP advocate who serves as a liaison on Action Plan area-specific issues when needed and appropriate, or until there is enough EPAP capacity to establish a Subcommittee. A Representative is often a liaison to a committee, group, organization, or commission and is afforded priority time to report at the general EPAP meeting in that capacity.

The Representative can be an authorized spokesperson for the EPAP on the designated issue for which they are appointed; but if the Representative is determined while representing the EPAP to have not spoken in alignment with the Action Plan and 'Principles for Improved Livability', the Representative is responsible to provide an acknowledgment and correct the misrepresentation.

An EPAP Representative will:

- Be a PA member who regularly attends the EPAP general meeting and will be established as an area-specific Representative by consensus of the general EPAP;
- Utilize the 'East Portland Action Plan', 'Principles for Improved Livability', 'Structure', and "Involuntary Displacement Prevention Recommendations for East Portland" documents along with the EPAP Advocate and Co-Chairs for reference and guidance;
- Report on significant activities and position statements on behalf of the EPAP at the general EPAP meetings;
- Bring forward issue relevant information and requests for EPAP support; and
- Adjust their representation as is necessary, based upon input from the general EPAP.

Representation with membership organizations:

- Requires a high level of commitment to consistent attendance at the area-specific issue-related organizational meetings and reporting to the general EPAP;

- Requires an 'opt out' mechanism for campaign or advocacy involvement that stipulates which members are supporting the stance. As a consensus decision making organization, the EPAP will not sustain involvement with membership organizations without this articulated option; and
- Campaigns and public statements on behalf of the membership organization should be brought before the EPAP if there is any possibility that the campaign or statement is not in alignment with the Action Plan or 'Principles' documents, or if there is ambiguity that needs to be addressed by consensus at the general EPAP.

Operations Committee

The purpose of the Operations Committee is to:

- Develop, seek general EPAP approval, and advocate for EPAP strategy;
- Function as an EPAP decision making body in time-sensitive situations, not including decisions related to governmental elections;
- Meet at least four (4) times a year to reinforce purpose integration; and
- Represent the EPAP to elected officials.

The Operations Committee has the following stipulated composition:

- Both General EPAP Co-Chairs;
- A PA representative from each Committee and Subcommittee that reports back to the committee they are representing about decisions made by the Operations Committee;
- Not to exceed 6 additional at large EPAP PA positions as determined by participating members of EPAP and
- The EPAP staff Advocate.

Structures Committee

The EPAP Structures Committee will make structural proposals to the full EPAP in an effort to support the operational functions of the group. Membership will be composed of interested PA members.

As the EPAP grows, we recognize that there may be a need to design enhanced operational structures.

Communications Committee

The EPAP Communications Committee will provide communication support that includes materials and web page development, and translation or interpretation to the EPAP.

Staff

The EPAP will be staffed by Advocates through the City of Portland Commissioner Position #4. The EPAP Advocates will:

- Convene monthly general EPAP meetings and serve as process keepers to manage efforts for the good of the group as a whole;
- Work with all EPAP Co-Chairs to develop and distribute monthly EPAP meeting agendas, Committee and Subcommittee reports, and background materials during or in advance of meetings;
- When fully staffed, develop notes from the full EPAP meetings and distribute them within three weeks of the meeting. These notes will faithfully represent areas of general agreement within the group, note areas in which there are diverging viewpoints, and outline commitments to timelines for supported actions;
- Function as the City Grants and Municipal Partnership manager;
- Provide bureaucratic/administrative functions with the City of Portland; and
- Develop documents for review and comment.

Updated 4-24-2019