

Code of Care

- ▶ Expect and accept discomfort
- ▶ Listen to understand, not to respond
- ▶ Be accountable for your words and behaviors
- ▶ Practice self-care
- ▶ Protect confidentiality of who shared what
- ▶ Expect non-closure

PARTICIPATION AGREEMENT (PA) MEMBERS

- ▶ Attendance at two (2) EPAP general meetings is required before an attendee is offered an opportunity to sign a Member Participation Agreement, which will designate them as a PA member.
- ▶ PA members will make every effort to be present at meetings.
- ▶ As a courtesy, staff will be notified in advance if a PA member is unable to attend.
- ▶ If a PA member is unable to attend, he or she may provide written comments relevant to the agenda, and the comments will be forwarded during the EPAP general meeting.

Participant Agreement (PA) members will:

- ▶ Encourage broad and inclusive participation. Current PA members will consciously welcome and orient new people and ideas.
- ▶ Interact with community members and partners to develop and promote interest and participation in implementing the Action Plan.
- ▶ Share information with local organizations in which you are involved, and gather, synthesize, and convey information and perspective from those organizations.
- ▶ Review background materials and monthly reports, to understand the issues and gain familiarity with the array of actions and initiatives currently underway that may intersect with the work you are doing.
- ▶ Provide a sounding board to ensure that a variety of data and viewpoints have been considered in the formulation of recommendations.
- ▶ Advocate with agencies and service providers as determined by the group.
- ▶ Voice concerns directly, promptly, and constructively with respect and civility.
- ▶ Become familiar with EPAP guiding documents, such as the 'East Portland Action Plan', 'Structure', 'Committees & Representatives', 'Principles for Improved Livability' and 'Involuntary Displacement Prevention Recommendations for East Portland'.

QUORUM NEEDED TO TAKE ACTION

GENERAL MEETING AGENDA

Time	Topic
6:30	Welcome <ul style="list-style-type: none">• Meeting Overview & Speaking Protocol• Meeting Roles Recognition• Next Meeting Reminder<ul style="list-style-type: none">○ Wednesday, July 26th• Introductions
6:45	Subcommittee Updates <ul style="list-style-type: none">• Housing Subcommittee (5 min)<ul style="list-style-type: none">• Renewal of Membership Welcome Home Coalition• Grants Committee (5 min)• Structure Committee (5 min)• Operations Committee (5 min)
7:05	Main Agenda <ul style="list-style-type: none">▪ Election of co-chair (10 min)▪ County Commission Jayapal (20 min)▪ Budget Mapping – Nick Sauvie (20 min)▪ Approval of Governance Document changes – Bobbi Yambasu (15 min)
8:10	Representative Updates <ul style="list-style-type: none">• East Portland Land Use & Transportation (5 min)• Portland Clean Energy Fund (5 min)• Portland United Against Hate (5 min)
8:25	Announcements <ul style="list-style-type: none">• Open Floor (5 min) Adjourn

EPAP Grants Committee Meeting
Notes June 22, 2023

Present: Michael Cummings, Layla Assem, Jennifer Hartnett, Bobbi Yambasu, Robert Schultz, Josee K.(Advocate)

1. Timeline for the 2023-24 Grants Cycle

CSF Round 1	Release 7/26/23	Due 9/8/23	Score 9/27/23
Partnership	9/1/23	11/3/23	11/17/23
General	11/20/23	1/5/24	2/9/24
Civic Engagement	11/20/23	1/5/24	2/16/24
CSF Round 2	2/23/24	4/5/24	4/26/24

Bobbi will meet with Josee to help schedule Support Sessions for each of the grants.

Note: The grants application forms will need to be updated to include the new dates.

2. Grants Update:

Josee has completed all the remaining work to finish implementation for the grants awarded during the 2020-2021 cycle. Thus, any remaining funding will be taken care of prior to end of current fiscal year.

Josee has also been working on the remaining 2021-2022 grants. Of the 5 that still hadn't been funded previously, she only has 1 remaining. She hopes to complete that one by end of the current fiscal year.

Once those grants have been taken care of, Josee will work on those grants awarded during 2022-23 cycle [the one we just completed]. She has been working with Sheila and has been assured we can carry those funds over to the next budget year as the amounts have already been decided.

As a result of our discussion, Josee will make a list of all the grants from the last three cycles (2020-21, 2021-22, 2022-23) and what their current funding status is. This she will send out to the committee. As a committee, we need to commit to better oversight of the status of the funding we award. It is crucial that we honor the work of both the applicants and this committee by ensuring that funding gets to them. Perhaps once that gets back on track we will see more applications.

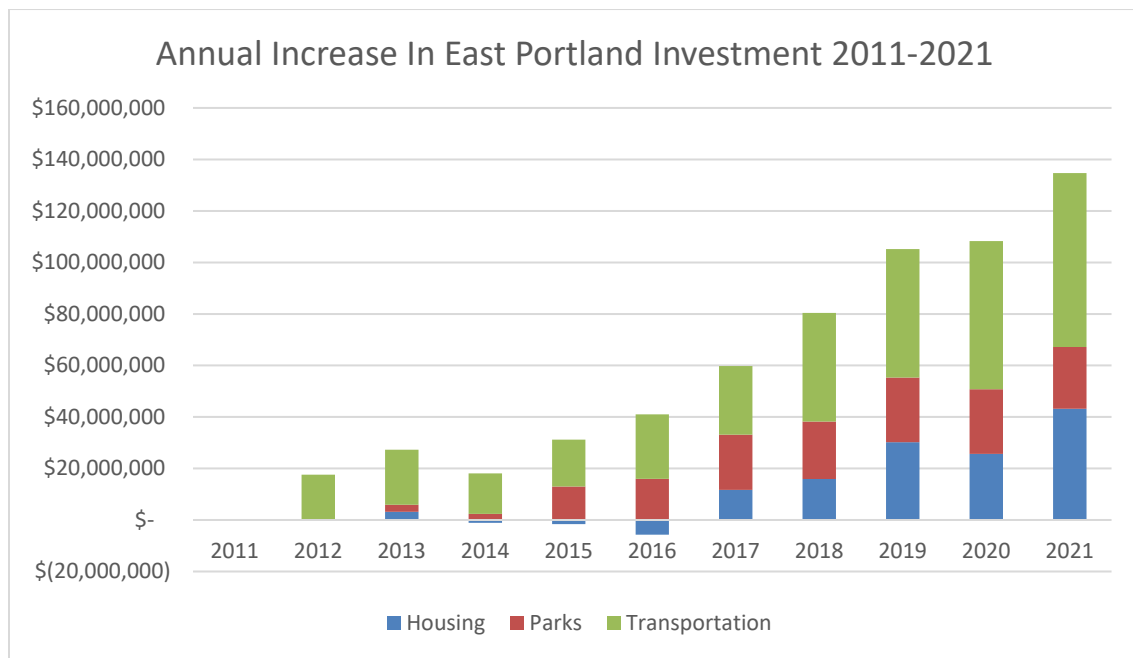
3. Schultz will present the timeline for next year's grants at the June General EPAP meeting.
4. Next Grants Committee meeting will be July 27 @ 4:30 p.m. via Zoom

Progress, not parity

The impact of budget mapping in East Portland, 2011-2021

The East Portland Action Plan (EPAP) advocated for geographic tracking of investment by the City of Portland to document inequitable levels of service in Portland neighborhoods east of 82nd Avenue. Under Mayor Sam Adams, city bureaus began tracking bureau expenditures by district in 2011. This resulted in an increase of \$615.2 million (Chart 1) for housing, parks, and transportation over the 11 years since then.

Chart 1

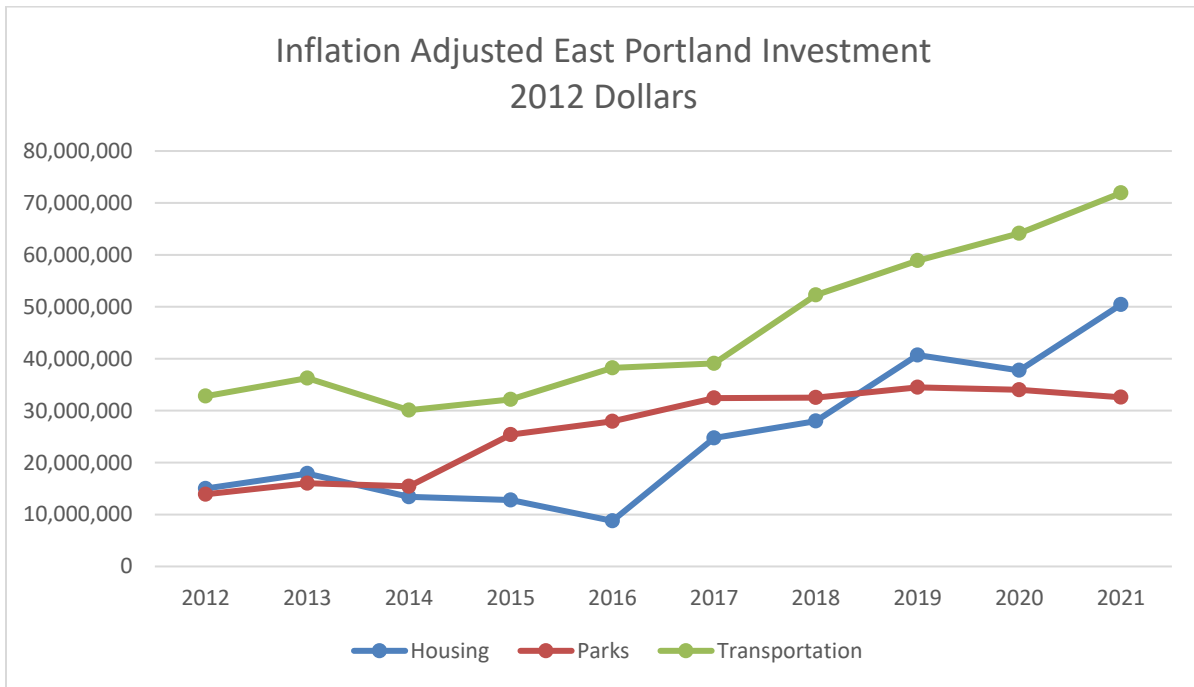


Despite these improvements, the total investment has not reached parity. East Portland has 24.3% of the city's population; the cumulative budgets for East Portland totaled 20.2% for housing, 19.8% for parks, and 17.0% for transportation.

In other words, budget mapping resulted in East Portland falling behind the rest of the city more slowly than it was a decade ago.

Because there is now eleven years of data, investments were indexed to the Consumer Price Index to make sure that the increases reflect more equitable investment and not simply inflation. Chart 2 shows that investments in housing, parks and transportation are increasing, even adjusting for inflation. Over the last five years, housing and transportation budgets are trending up; the parks budget has flatlined.

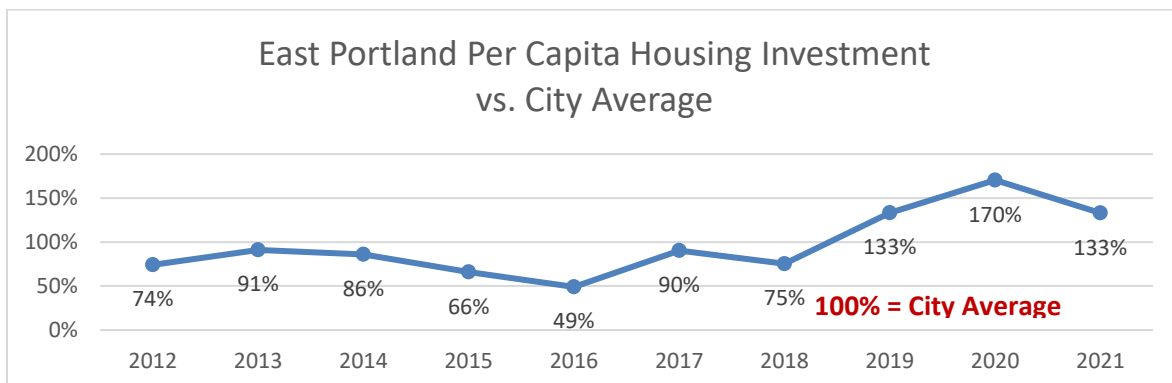
Chart 2



Portland Housing Bureau

Per capita investment in affordable housing exceeded the city average for the first time in 2019 (Chart 3). Housing funding has increased from \$15 million in 2012 to \$58 million this year. The new Portland Affordable Housing Bond is funding projects in East Portland by Human Solutions and Related, a national for-profit real estate company.

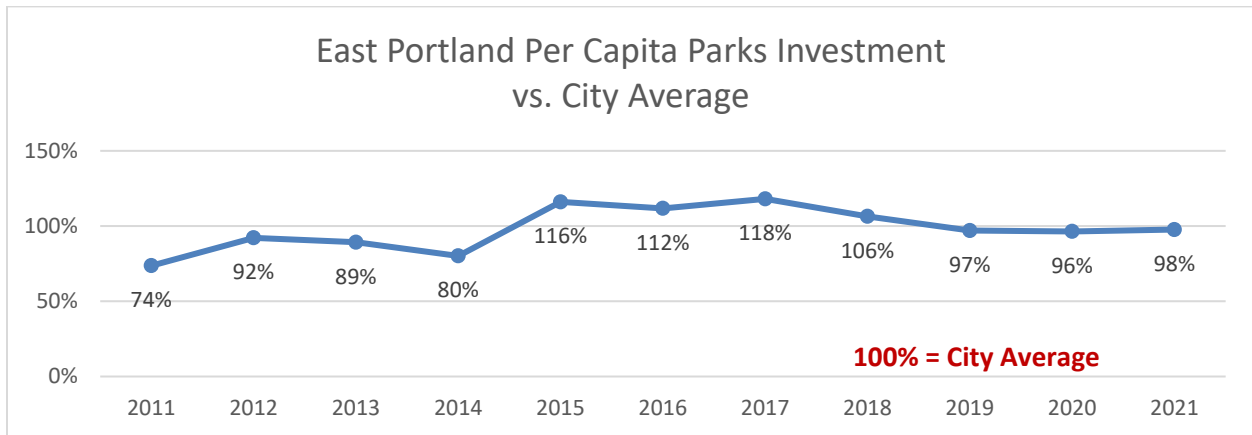
Chart 3



Portland Parks and Recreation

East Portland projects included Verdell Burdine Rutherford Park, Leach Gardens, and Parklane Park. Portland Parks and Recreation notes that “East Portland (park operating budgets) rank lower on a local dollar per user basis because of lower levels of park access. In addition, East Portland Community Center’s actual use patterns tend to draw a higher number of customers from Portland’s inner SE and NE neighborhoods.” Chart 4 four shows PP&R’s combined operating and capital budgets to be slightly below the per capita citywide average.

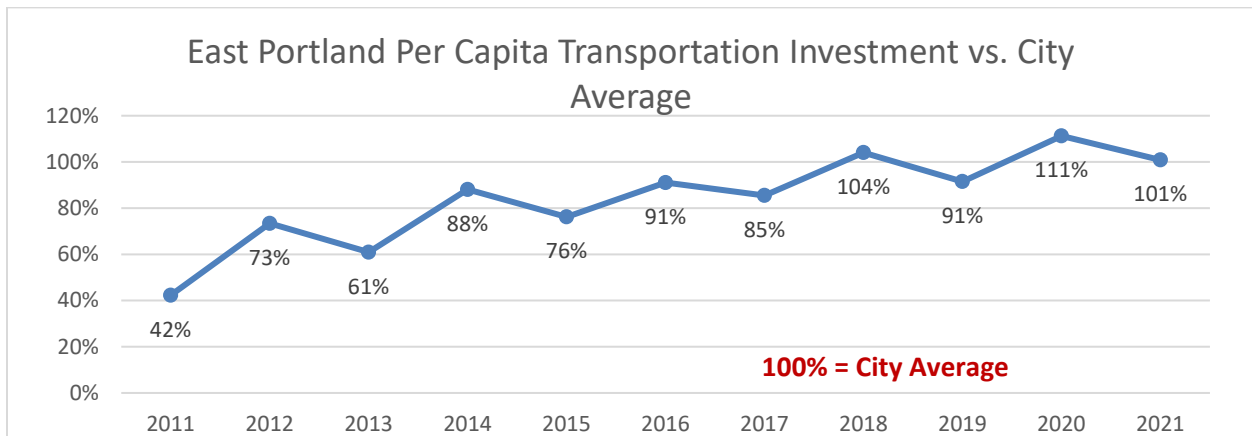
Chart 4



Portland Bureau of Transportation

Per capita investment in East Portland transportation was slightly above city average in 2021 (Chart 5). Per capita transportation operating expenses in the central city are more than twice those in East Portland. PBOT explains that in the central city the “intensity of transportation and parking services serve not only residents and employees but also a large share of the visitors and retail customers.”

Chart 5



East Portland transportation projects noted include the Outer Division Multi-modal project, the East Portland Access to Transit project, greenways, crossing improvements, sidewalk infill projects and Safe Routes to School improvements.

Recommendations

Quadrant plan

The original East Portland Action Plan was completed in 2009. There has been progress, but East Portland continues to lag in investment and has significant issues with housing and homelessness, transportation infrastructure and safety, inadequate infrastructure, and public safety. Coordinated action is necessary to address these interrelated issues. A multi-sector plan should be developed by the City of Portland, Multnomah County, and Metro with extensive public involvement of East Portland residents and stakeholders.

Audit of Budget Mapping

The City of Portland began tracking bureau investments geographically in 2011, creating useful data for advocacy and evaluation of public investment in East Portland. A thorough audit would account for public investment and program effectiveness. No budget mapping data has been added to the city website since 2021.

Tracking of American Recovery Plan

The City of Portland received \$208 million in federal ARPA funds during the Covid 19 pandemic for houselessness response and household stabilization, business and commercial district revitalization, and community health and safety. Data showed that East Portland fared worse during the pandemic than anywhere in the city. EPAP should request a report on ARPA investments and outcomes by geography.

Author: Nick Sauvie, ROSE Community Development and East Portland Action Plan

Data from City of Portland Budget Mapping:

<https://public.tableau.com/profile/portland.city.budget.office#!/vizhome/BudgetMappingFiscalYear2020-21/AdoptedBudget?publish=yes>

GOVERNANCE STRUCTURE

EPAP is a volunteer and member driven organization funded by the City of Portland. It is an independent self-governing entity within the City of Portland.

A Committee and Representative structure serves the operational functionality of EPAP and implementation of the Action Plan.

GENERAL EPAP LEADERSHIP

EPAP will elect two Participating Agreement (PA) members to act as general EPAP Co-Chairs. Each Co-Chair will be elected for a two-year term. The two Co-Chairs' terms shall be staggered and will begin on July 1 of alternating years. Co-Chairs may be re-elected.

The Co-Chairs shall announce the time and place of an election for Co-Chair no less than 30-days before the election is to be held. Nominations may be submitted to the Co-Chairs or made from the floor at the time of the election. If there is a single nomination for Co-Chair, a call for acclamation shall be initiated. In case of two or more nominations for Co-Chair, a secret ballot shall be used to determine the election of the Co-Chair, with the nominee receiving the majority of attending PA member ballot designations being elected as officer. Only attending PA members may submit a ballot.

A vacancy in a Co-Chair position can occur by the resignation of a Co-Chair or by a determination by vote of 60% of PA members at a General Meeting that the position has become vacant. In the event of a vacancy, an election shall be called no less than 30-days before the election for a new Co-Chair to serve the remainder of the unserved term.

The EPAP Co-Chairs are expected to facilitate and regularly attend EPAP meetings and to be informed about EPAP activities. As facilitators, the EPAP Co-Chairs will preside over meetings, except when an alternate facilitator is designated. It is up to the discretion of the general EPAP Co-Chairs, with the support of the staff Advocate, to draft and adjust the agenda for the monthly general meeting.

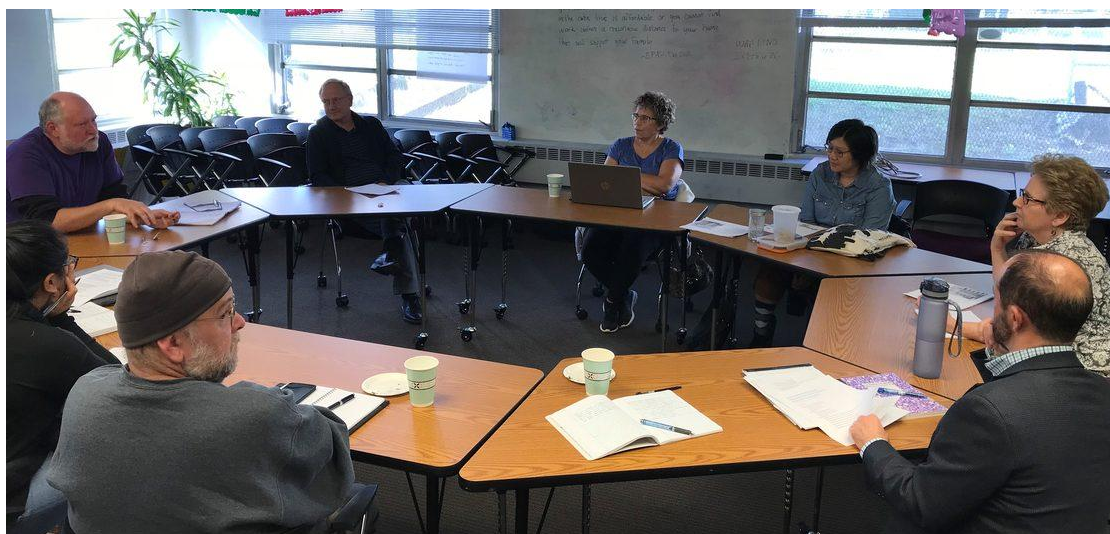
The EPAP Co-Chairs will work to establish a healthy and sustainable culture by keeping energy devoted to relationships, process, and results in balance – understanding that each of the three contribute to the health of the other two. EPAP Co-chairs will seek to maintain healthy relationships between members and/or member organizations. EPAP Co-chairs will act as the agents of communication with the City of Portland.

EPAP Committee Leadership

The EPAP general meeting will authorize establishment of representatives and committees striving for co-chair committee leadership that reflects a healthy and sustainable culture. Committee Co-Chairs are expected to assign representation at

Operations Committee meetings as convened. EPAP may consider further attendance requirements for leadership positions.

Operations Committee Meeting



Tues, July 18, 2023 | 5:00-6:30 PM | Zoom Online

Zoom Meeting Link: [https://us02web.zoom.us/j/89862242502?](https://us02web.zoom.us/j/89862242502?pwd=Z1JFbXdJWW90Q2lyb0FWejBUa3oxUT09)

[pwd=Z1JFbXdJWW90Q2lyb0FWejBUa3oxUT09](https://us02web.zoom.us/j/89862242502?pwd=Z1JFbXdJWW90Q2lyb0FWejBUa3oxUT09)

Meeting ID: 898 6224 2502 | Password: EPAP

Call-In Option: Dial (253) 215-8782, Enter 898 622 42502# *762124#

Purpose: To function as an East Portland Action Plan decision making body in time-sensitive situations and to develop and execute East Portland Action Plan strategy.

Structures Committee Meeting



Mon, , July 24, 2023 | 5:00-6:00 PM | Zoom Online

Zoom Meeting: [https://us02web.zoom.us/j/89469295526?](https://us02web.zoom.us/j/89469295526?pwd=UERROTNRnZNVbWZVR1hCb1NGWEUrZz09)

[pwd=UERROTNRnZNVbWZVR1hCb1NGWEUrZz09](https://us02web.zoom.us/j/89469295526?pwd=UERROTNRnZNVbWZVR1hCb1NGWEUrZz09)

Meeting ID: 894 6929 5526 | **Passcode:** EPAP

Call In Option: Dial (346) 248-7799, Enter 89469295526# *244970#

Purpose: To plan and organize the function & process of the EPAP.

Don't forget to sign the **UPDATED PA Form** for your **EPAP Membership**



At our last EPAP General Meeting the membership approved an updated EPAP Participation Agreement form. We are now asking all members to sign the new form to continue their participation in EPAP Business.

If you are a current EPAP PA Member, all you need is to sign the new form and send it in. If you are not a PA Member, now is your chance to become one. All you need is to have attend two General Meetings and arrange for an Orientation Session (email jr.lilly2@portlandoregon.gov).

Now that this new PA is approved:

- All current EPAP PA Members will have 6 months (until July 2023) to sign new form and submit to EPAP Advocate/Co-Chairs. They will be grandfathered into the updated system without having to attend an orientation.
- After this grace period, any community member wishing to become an EPAP PA Member will have to attend an orientation session and sign the new form. This includes current EPAP PA Members.
- Once PA Members sign the updated PA Form they will be added to an Attendance Roster to track General Meeting attendance to verify Good Standing.

Ways to sign the new form:

1. Download the Word Document > Print Out & Sign > Scan or Take Photo > Send back to our Advocate at jr.lilly2@portlandoregon.gov
2. Download the Word Document > Print Out & Sign > Mail or Drop Off signed form to our EPAP Offices at 1017 NE 117th Avenue, Portland, Oregon 97220
3. Download the Word Document > Attach to an E-Mail > In the E-Mail share that “you electronically sign this document and agree to the terms”
4. Contact JR Lilly, EPAP Advocate for other options.

The New PA Form can be found here under the **Structures Document Update Process** **Headline:** <https://eastportlandactionplan.org/related-documents>

Or try this link:

<https://eastportlandactionplan.org/sites/default/files/EPAP%20Participation%20Agreement%202023.doc>